



# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## HOLLY RIDGE TOWN COUNCIL REGULAR MEETING June 13th, 2023 6:30 P.M.

Mayor Jeff Wenzel called the Regular Meeting of the Holly Ridge Town Council to order at 6:30 p.m. at the Holly Ridge Town Hall. Council members present were Councilman Sholar, Mayor Pro-Tem Hall, Councilman Hines, Councilwoman Stanley, and Councilwoman Bragg. Also present were Town Manager, Heather Reynolds; Deputy Clerk, Tracy Martin; Community Development Director, Nate Rhue; and Attorney, Kyle Fountain.

### Invocation and Pledge

**Danny McLamb – Salem Baptist Church** gave the Invocation and Mayor Wenzel led the Pledge of Allegiance.

### Adoption of Agenda

Manager Reynolds said Mr. Ferucci, Executive Director, Onslow United Transit System, Inc is unable to attend tonight's meeting.

A motion was made by **Mayor Pro-Tem Hall** and seconded by **Councilwoman Bragg** to adopt the agenda as amended. *All Agreed.*

### Persons Wishing to Address the Council

### Public Hearings

### Discussion and Possible Approval of the Proposed Fiscal Year 2023-2024 Municipal Budget and Budget Ordinance for the Town of Holly Ridge

Manager Reynolds said the Proposed budget for Fiscal Year 2023-2024 is balanced and totals \$8,041,005.27. The budget includes the General Fund and the Powell Bill Fund. The Town

Council may edit, remove, or add items they deem appropriate until the budget is adopted, and the budget ordinance approved and voted on.

Manager Reynolds gave some general highlights of the upcoming budget:

- The tax rate lowered to .34 per 100 of the evaluation.
- Due to the increase with the CPI and Solid Waste and Recycling, fees will increase by \$3.00 per month per cart.
- Tax value for real property is estimated at seven hundred million. This year a penny is worth seventy thousand and proposed fund balance appropriation is \$270,531.58.

Manager Reynolds said at the last budget workshop Chief Longo addressed the Town Council about the funds allocated by the county. Manager Reynolds said she spoke with the county manager and when those funds were voted on by the county commissioners, it was to be in addition to what the town's had already budgeted for. Manager Reynolds said the way it is budgeted now is the \$220,000.00 that we expect to receive from the county for fire protection services will cover the cost of Holly Ridge and Turkey Creek fire departments allocations and set aside approximately \$83,000.00 into a capital reserve account.

Councilman Hines said he was under the understanding that the \$220,000.00 was set aside and was not used to balance the budget. After the meeting Councilman Hines met with Finance Director Chuck Strickland and he understood what Councilman Hines was trying to say and he showed where it was used to balance the budget. Councilman Hines said we need to put the \$220,000.00 in the capital line item or fund balance side for capital improvements.

Mayor Pro-Tem Hall said if we do that our fund balance will be increased and we are increasing it for something that we budget for every year. Councilman Hines said after speaking with Norman Bryson and County Commissioner Tim Foster, their intent was it would be in addition to and not to balance our budget. Manager Reynolds said she was told it was for fire protection services but above what municipalities currently budget. Mayor Pro-Tem Hall said we can't use it for something we currently budgeted for. Manager Reynolds said that is the intent, but we do have a memorandum of understanding that was approved and executed by the board which does not specify that restriction on those funds. It states it must be used for fire protection services and apparatus.

Mayor Wenzel asked Mr. Strickland if he knows the difference between what we are allocating this budget year for Holly Ridge, Turkey Creek versus what is in the budget. Mr. Strickland said we have a contract with the Holly Ridge Volunteer Fire Department which states we budget \$100,000.00 per year. \$69,000.00 for salaries and \$31,000.00 for fire protection and apparatus. They used the \$31,000.00 for the purchase of a new fire truck that they purchased last year or the year before. There is no agreement with Turkey Creek Volunteer Fire Department on paper, but we did give them \$7,000.00 and we have increased that amount to \$22,000.00.

A motion was made by **Councilwoman Stanley** and seconded by **Councilwoman Bragg** to go into Public Hearing. **All Agreed.**

**Tony Rydzynski – 445 Belvedere Drive** said he had the opportunity to sit through both town budget meetings and that was an awesome experience. Mr. Rydzynski said he would like to offer his appreciation to both Manager Reynolds and Financial Officer Strickland for their time and expertise in presenting the budget. Mr. Rydzynski thanked the Town Council for their thoughtful responses during this budget time.

Mr. Rydzynski said during the original proposed budget there was a line item for sidewalks, and this was removed for the sake of the budget but there are benefits of having sidewalks around the town. Sidewalks provide pedestrians with a safe place to travel. Sidewalks promote activity promote community interaction and increase property values. Removing funding for sidewalks will not only jeopardize the safety of our residents but also hinder the development of our growing town and the feeling of connection.

Mr. Rydzynski said there was also discussion about the increase of the trash and recycling program and the increase is necessary and not increasing the rate long term will be irresponsible as the burden will fall on town finances.

Mr. Rydzynski said LED lights were also on the agenda and this should automatically pass through the budget for the town fields, as this would be financially beneficial and eliminate the need for ongoing maintenance of the current set up. Mr. Rydzynski said he is also implementing new hours of the park operations so there could be year-round gathering past dusk.

Mr. Rydzynski believes the paving of Smith Street needs additional discussion and evaluation before adding close to \$300,000.00 to the town budget. Mr. Rydzynski supports the addition of a grant writer to our town payroll along with the incentive for earnings from an improved grant application. The salary you offered would not entice qualified candidates unless the incentive is provided.

Mr. Rydzynski is concerned about the ARP funds that have not been allocated accordingly. We have closely a million dollars that was provided as a relief to the town during an unprecedented time and deadlines for allocating these funds is fast approaching, The funds look like needs to be obligated by the end of 2024 with project completions by 2026 and as a husband of an Onslow County school teacher, he would love to see some of these funds used for our youth in our community and additional recreation.

**Ricky Hardison – 346 Turkey Point Road** said about the funding for the Turkey Creek fire department, he was involved with the county working for a long period of time and the county commissioners chose to go with the three cents over a fire tax. If the county had chosen to go with the fire tax, the Town of Holly Ridge would not have received any money unless they implemented a fire tax themselves. This was a way to help municipalities. Mr. Hardison saw a pie chart at the last budget meeting that showed funding last year and two percent went to the fire service in the town. Based on what is proposed now, the town is at zero percent. It is all coming from the county tax fund. Chief Hardison said he can see the actual \$30,000.00 that is access of what was budgeted last year coming from the \$220,000.00 but not the whole amount.

Chief Hardison said Turkey Creek is here to help the Town of Holly Ridge get to where they need to be. Chief Hardison said the town needs some long-term plans for fire service. Fire service is the about the only thing that helps citizens save money. If the fire service goes away ask your citizens about the increase their insurance premium will be. This is savings in their pocket to help pay the town taxes. Chief Hardison said the conversation was we don't know if the county will continue to do that. Chief Hardison said if the county starts seeing municipalities misuse the funds, they probably will go away.

Councilman Hines said the county manager made a statement that three cent was going to the fire service. Councilman Hines asked did all fire service get an additional three cents. Chief Hardison said three cents out of the total county money goes to the fire service. The three cents were in excess to help fund personnel, apparatus, equipment, and long-term debt. Chief Hardison said he gets nowhere near the three cents because it is distributed among all the county departments.

Chief Brandon Long said he is upset with the use of the funds and the way it was originally planned. It was taken away from any long-term plans that were made. The idea of funding the additional \$30,000.00. Chief Longo said he would like to see most of it set aside for future growth and purchases.

A motion was made by *Councilwoman Stanley* and seconded by *Councilman Sholar* to return to Regular Session. *All Agreed.*

Mr. Strickland asked if the money that the county gives to the fire departments, do they decrease that to give to the municipalities or do they keep that the same. Mr. Strickland said he is speaking about whatever the budget was for last year from the county, is it the same or higher? Chief Hardison said it is higher. Chief Hardison said we had an operating budget and the long-term debt and purchase of apparatus going forward is coming out of the three cents. Chief Hardison said your utilities, etc. come out of the general fund.

Councilman Hines said he has never liked taking from the fund balance but if we do it this year, how will we correct it next year. Mr. Strickland said looking at the current budget, it defeats what we have in the budget for next year. Mr. Strickland said we have a million dollars' worth of expenditure with \$500,000.00 to reimburse revenue. That would be a \$500,000.00 net gain in the budget for next year. Mr. Strickland said at that point we would be able to fully incorporate the fire department with what we normally give without having any changes to our budget. Mr. Strickland said based on the Partf grant, we could absorb that cost next year.

Councilman Hines said we are not sure if the amount is going to be \$220,000.00, but we know it should be close to this amount. Mr. Strickland said it depends on when the allocation of the Partf grant is going to be needed. Mr. Strickland said if we must pay our million to get \$500,000.00 back during this current fiscal, then that works out great. If it is the next fiscal, then we must take the \$500,000.00 we allocated to slide. Mr. Strickland said we could absorb that if we needed to. Mr. Strickland said part of the money we allocated is \$83,000.00 for long-term future goals for the fire department. Mr. Strickland said based on what the two fire chiefs are

proposing we could increase that to \$190,000.00 and that would be another \$110,000.00 fund balance appropriation to get us to where we must get to.

Councilman Hines said he spoke with a Richlands Councilmember, and he thought the same as Councilman Hines. This money was in addition to, and they have not put the money into their budget, and they will not put it in their budget until they receive the money. Councilman Hines said the councilmember said they are not going to reduce the money to balance the budget. Councilman Hines said the councilmember said they were going to put that money aside and build a new fire station. Councilman Hines said he thinks we should put the whole amount to the side.

Manager Reynolds said the fund balance now totals \$407,561.58. The total budget is \$8,178,005.27.

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilwoman Stanley* for the fiscal year 2023-2024 municipal budget and budget ordinance for the town of Holly Ridge. *All Agreed.*

**Discussion and Possible Approval of an Ordinance Amending the Official Zoning Map for the Town of Holly Ridge submitted by Michael McCafferty for two parcels one located at 677 US Highway 17 North (Parcel ID # 160393) consisting of 2.18 acres from Neighborhood Business to Commercial and 703 US Highway 17 North (Parcel ID # 173039) consisting of .88 acres from Light Industrial to Commercial**

Community Development Director Nate Rhue said at the April 2023 Town Council meeting, this came before the council requesting one of these parcels be rezoned to neighborhood business and during the conversation, it was recommended for consideration to be rezoned to commercial as well as the adjoining property that Mr. McCafferty also possesses. Mr. McCafferty went back before the Planning Board at their May meeting and the Planning Board unanimously recommended approval for both parcels to be rezoned too commercial.

A motion was made by *Councilman Sholar* and seconded by *Mayor Pro-Tem Hall* to go into Public Hearing. *All Agreed.*

A motion was made by *Councilman Sholar* and seconded by *Mayor Pro-Tem Hall* to return to Regular Session. *All Agreed.*

A motion was made by *Councilman Sholar* and seconded by *Councilwoman Bragg* to approve an Ordinance Amending the Official Zoning Map for the Town of Holly Ridge submitted by Michael McCafferty for two parcels one located at 677 US Highway 17 (Parcel ID # 160393) consisting of 2.18 acres from Neighborhood Business to Commercial and 703 US Highway 17 North (Parcel ID # 173039) consisting of .88 acres from Light Industrial to Commercial and to adopt the Consistency statement. *All Agreed.*

**Discussion and Possible Approval of an Ordinance Amending the Official Zoning Map for the Town of Holly Ridge submitted by Andrew Smith for two parcels located on Sound Road and identified as (Parcel ID # 013907) Map # 900-30 and (Parcel ID # 013908) Map # 900-37 from Light Industrial to Commercial**

Nate Rhue said the Planning Board discussed this during their May meeting and it was recommended for approval by a 4-1 vote. Mr. Rhue said the two properties are comprised of 3900 square feet together and the request is to rezone from light industrial to commercial. The adjoining parcels to the east and south are zoned neighborhood businesses and are currently operating as Surf City Guns and Ammo, LLC. Located west of the parcel is a vacant and undeveloped lot and it is zoned as light industrial as well. North of these parcels is vacant property zoned commercial and directly adjoined property is White Dental properties, LLC.

Mr. Rhue said within the area there are multiple commercial and non-residential operations that exist which include a dental office, surveyor engineer office, laundry service, vape shop, church as well as a barber shop. There are some family residentials also in the area. Mr. Rhue said this is consistent with our comprehensive land use plan.

A motion was made by *Councilman Sholar* and seconded by *Councilwoman Stanley* to go into Public Hearing. *All Agreed.*

Manager Reynolds read aloud an email from Dorothy Royal who was not in favor of this ordinance amending the official zoning map for the Town of Holly Ridge. It is hereby incorporated into the minutes by reference.

**Nathan Carter – 105 Sound Road** said these properties are too small and where will the people park. Mr. Carter said he does not like this, and the Town Council needs to reconsider this request. Mr. Carter said he does not know what might go on these lots, but he does know the impact it may have on his business as well as Ms. Royals business.

**Andrew Smith – 715 Hughes Road Hampstead** said he owns Coastal Realty Associates in Hampstead and there is also an office in Surf City. Mr. Smith said the people that are selling this lot and the way it is zoned as Light Industrial is unbuildable. They saw the changes that allowed this piece of property now to be commercial with zero setbacks. Mr. Smith said with zero setbacks, there is more of a downtown feeling where people can walk to the different businesses. Mr. Smith said what is proposed for this piece of property is an office. Mr. Smith said there will be garage space as well. The proposal for that is 48 wide and 30 deep, so there will be two garage spaces on one side, an office that is 48x30 and five parking spaces in the front. Mr. Smith said in addition there is no residential directly behind the property and it is still part of the people that own the guns and ammo shop. They have an alley way that separates the back of this property from the rental property that is behind the property.

Mr. Smith said this will increase the property of the neighboring properties and could bring in revenue that people could bring in on a tax basis. Mr. Smith said if you look at your future land

use map, this is what the town is looking for and all we are trying to do is get approval based on what the town currently allows.

Nathan Carter asked if Ms. Royal put an offer in on this piece of property. Mr. Smith said he does not think that Ms. Royal has.

**Mr. Hubert Summers – 138 Biglings Creek Rd Sneads Ferry** said he is related to the people who are selling the property and he stated Ms. Royal has not made an offer on this piece of property.

Mr. Smith said he did approach Ms. Royal about selling the corner parcel because Mr. Smith thought it would lead to a bigger building, but Ms. Royal did not want to sell.

**Susan Verada – 366 Lake Firefly Loop Holly Ridge** said her understanding from the email that was submitted that Sound Road is a state road and there is no egress from your garage location. Ms. Verada asked how Mr. Smith proposes to get out of this location. Mr. Smith said you must set a typical parking space 9x12. The office space will be on the right and a two-bay garage on the left which is thirty feet deep. This is plenty of room to back out of space.

**Meg Kenny – 560 Moss Lake Lane Holly Ridge** asked if the town has a comprehensive plan. Ms. Kenny asked if we are going to build a downtown area. Ms. Kenny asked if a downtown area with residential and commercial is a goal of the town.

Mayor Wenzel stated we have a Land Use Plan that has been published and it shows what we would like the different zoning to be in Holly Ridge.

A motion was made by **Councilman Sholar** and seconded by **Councilwoman Bragg** to return to Regular Session. **All Agreed.**

Councilman Hines asked what if something happens to Mr. Smith, the family would be stuck with the rezone. Councilman Hines said he has not seen a letter from anyone. Mr. Smith said he has a letter from the owners of the property. Councilman Hines said he would like Highway 17 and Highway 50 stay commercial.

Mayor Pro-Tem Hall said we have lots that are so small we cannot put anything there and they are zoned Light Industrial and Neighborhood Business. Mayor Pro-Tem Hall stated the Town Council voted to allow someone to put commercial in front of J&J Snack Foods and a resident that had just built a new home. The Town Council said they wanted the town to start being built as a small town with businesses. Mayor Pro-Tem Hall said the only way that is going to happen is to allow those tiny lots to be commercial. Mayor Pro-Tem Hall said in her opinion this should go as commercial.

Councilman Sholar stated if you own your property, you should be able to do just about what you want to with it.

Councilwoman Stanley said she does not have a problem with the lot being rezoned too commercial. Ms. Stanley said she lives on the corner by the gas station, and she can see the town making all that commercial one day.

Councilwoman Bragg stated she does not have a problem with the rezone. Councilwoman Bragg welcomes new commercial businesses.

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilwoman Bragg* for the Approval of an Ordinance Amending the Official Zoning Ma for the Town of Holly Ridge submitted by Andrew Smith for two parcels located on Sound Road and identified as (Parcel ID # 013907) Map # 900-30 and (Parcel ID # 013908) Map # 900-37 from Light Industrial to Commercial. *All Agreed.*

**Discussion and Possible Approval to amend Section 8-36.9 of the Town's Subdivision Ordinance to add a time-period for sidewalk installation for Major Subdivisions.**

Nate Rhue said this only pertains to major subdivisions. This is verbiage that is in our zoning ordinance that is related to sidewalk installations for entities such as commercial projects that sidewalks would be installed at the time, prior to the certificate of occupancy being issued. In our ordinance we allow letters of credit or bonds to be provided to developers for sidewalk installation which allows them to put a final plat and building homes on those lots. There is no definitive time on when sidewalks need to be installed. Before a certificate of occupancy is issued for a home, the sidewalk would have to be installed with this.

The Planning Board recommended approval at their May meeting and it is consistent with our land use plan as well as rezoned.

A motion was made by *Councilman Sholar* and seconded by *Mayor Pro-Tem Hall* to go into Public Hearing. *All Agreed.*

A motion was made by *Councilman Sholar* and seconded by *Councilwoman Bragg* to return to Regular Session. *All Agreed.*

Councilman Hines said as far as the sidewalks, where are they in reference to the road. Mr. Rhue said in our ordinance, they can be in the right-of-way or in a deeded easement.

A motion was made by *Councilman Sholar* and seconded by *Councilwoman Bragg* to amend Section 8-36.9 of the Town's Subdivision Ordinance to add a time-period for sidewalk installation for Major Subdivisions. *All Agreed.*

**CONTINUATION OF THE Lot 14 Public Hearing to Receive Public Comments and Vote on the proposal for the Town to convey to BT-OH.LLC the real property situated at 1000 Betty Taylor Wood Drive, Holly Ridge, having an Onslow County Parcel Identification Number of 172022. The estimated fair market value of the interest to be conveyed is \$100,000.00 per acre. The proposed purchase price of the property is \$1,129,500.00.**

Manager Reynolds said this Public Hearing started at our May meeting, but because the final details were not worked out with the purchase contract, the attorneys have been working on that for the past month. Manager Reynolds said she feels like we can move forward with approving the contract and transferring the property which is the UPS property.

Attorney Fountain said we have been in contact with the attorney for the buyer. There were a few minor items that needed to be addressed on the prior version that was presented by the buyer. Most of those issues have been resolved and we emailed them last week and we have the final forum ready for approval.

Attorney Fountain said their attorneys are out of the office for the next couple of weeks and the last round of changes were technical issues only. Attorney Fountain said if there are any more changes, this will be brought back before the Town Council.

Attorney Fountain said in summary, the agreement addressed to the Town Council is to sell lot 14 to the buyer for the purchase price of \$90,000.00 per net acre for a total purchase price of \$1,129,500.00. This can be adjusted after the survey engineering is done if there is an adjustment to the actual net acreage. Within five business days of the agreement being executed by both parties, the buyer will be delivering an escrow payment of \$25,000.00 and will begin due diligence when a certificate of occupancy is issued or the infrastructure that we already have or ninety days from the effective date of contract or the buyer having the right to extend for an additional 60 days.

Attorney Fountain said this is an Economic Development transaction which means we must meet those Economic Development requirements. We are required to make findings and facts relating to the hourly wage as well as the fair market value of the property to be conveyed.

Manager Reynolds gave the following economic development requirements:

- Total job creation is 98 jobs.
- The average salary is well above the median salary for Onslow County coming in at \$67,657.00 per year.
- Total annual payroll will be just over six million.
- Taxable sales over 7.8 million.
- Annual local sales tax revenue \$176,783.00 and they plan to make a private investment of over twelve million into their facility.
- An addition to our ad valorem of approximately \$43,000.00 which will meet the requirements of Economic Development
- Overnight delivery for the first time ever in Onslow County's history.

A motion was made by **Councilman Sholar** and seconded by **Councilwoman Stanley** for the continuation of the lot 14 Public Hearing. *All Agreed.*

A motion was made by **Mayor Pro-Tem Hall** and seconded by **Councilwoman Bragg** to return to Regular Session. All Agreed.

Councilman Hines asked if the price was \$90,000.00 or \$100,000.00 an acre. Manager Reynolds said the current purchase price, fair market value is \$100,000.00 an acre but we as a town offered \$90,000.00 per acre to UPS due to the job creations.

Attorney Fountain said the Town will have to consider what is the fair market value. If the fair market value is \$100,00.00, we would have to make additional bonds back due to the economic development and we would have to place a fallback provision contract stating that we can take the property back or buy it back if it is not used as the intended purpose.

A motion was made by *Councilwoman Stanley* and seconded by *Mayor Pro-Tem Hall* to approve the conveyance of property and approve ratification of the existing contract to purchase. *All Agreed.*

### **Town Manager Report**

Manager Reynolds stated the following:

- A concrete pad has been poured for the cluster mailbox in the Camp Davis Industrial Park.
- Public works has been busy with ditch clean outs as well as asphalt repairs.
- Sink hole happened on Sound Road today, but luckily it is not the Towns responsibility, The Department of Transportation repaired the sink hole.
- Bill Stepherson with Public Works gave his two weeks' notice, and his last day will be June 16<sup>th</sup>, 2023.
- Public Works has started spraying mosquitoes with their new machine.
- The restrooms at Morris Landing have been delayed due to an issue with parts. They are scheduled to ship on June 21<sup>st</sup>, 2023, if the parts are received.
- Summer camp is off to a good start and all the weeks are at full capacity.
- The Town closed on lot 12 last week and lot 20 and lot 13 are coming up for closing.

### **Consent Agenda**

#### A. Approval of the Following Minutes

- March 30<sup>th</sup>, 2023, Special Meeting
- April 11<sup>th</sup>, 2023, Regular Meeting

#### B. Department Head Reports

- Finance Department
- Fire Department
- Police Department
- Planning & Zoning Inspections Report
- Parks and Recreation

#### C. Committee Reports

- Planning Board
- Board of Adjustment
- ONWASA
- Re-Branding Committee

D. Approval of Tax Refund Report

A motion was made by *Councilwoman Stanley* and seconded by *Mayor Pro-Tem Hall* to approve the Consent Agenda. *All Agreed.*

*Old Business*

*Discussion and Possible Approval of a Proposal with Estimates for Renovation to the Community Development Department and Controlled Access in Town Hall*

Manager Reynolds said we originally put bids out for complete renovations for the Town Hall which came in from Ten Nails Construction at just over \$125,000.00. We went back to the drawing board because that was well more than \$35,000.00 that was budgeted for renovations. Manager Reynolds said since we put the revised bid out, and we were able to receive an additional quote, we had the new company Custom Craft give us a quote for both jobs. The scaled down renovation from Ten Nails Construction was \$25,738.00 and Custom Craft Design came in at \$104,900.00 approximately for the full renovation and for the scaled down renovation the amount is \$53,970.00.

Councilman Hines said it is strange that there is such a discrepancy in the prices. Mayor Wenzel asked what our risk is in asking about the difference. Councilman Hines said he had rather find out now, then when they come in and start the job.

A motion was made by *Councilman Hines* and seconded by *Councilman Sholar* to clarify the figures that have been given. *All Agreed.*

Mayor Pro-Tem Hall said can we say if the \$25,000.00 amount is correct, we can move forward, or do we have to wait another month. Councilman Hines said one more month is not going to make a difference, and this will be coming out of the new budget.

*New Business*

*Discussion and Possible Approval of Resolution No.23-06 Opposition to Senate Bill 675 "Land Use Clarification and Changes".*

Manager Reynolds said Senator Lee was one of the sponsors on the bill and it is to eliminate the ETJ from municipalities. Manager Reynolds said currently we collect revenue from ETJ's for building and permitting.

Manager Reynolds said the League of Municipalities have asked municipalities to reach out to their representatives opposing this bill because it will negatively impact municipalities.

A motion was made **Councilman Hines** and seconded by **Councilman Sholar** to approve a Resolution No. 23-06 Opposition to Senate Bill 675 “Land Use Clarification and Change”.

**Voting was as follows:**

**Councilwoman Bragg – Yes**  
**Councilwoman Stanley – Yes**  
**Councilman Sholar – Yes**  
**Mayor Pro-Tem Hall – No**  
**Councilman Hines – Yes**

**Motion Passes**

**Mayor Wenzel called for recess at 8:00 p.m.**  
**Mayor Wenzel called the meeting back to order at 8:10 p.m.**

**Possible Adoption of Budget Amendment #5 for Fiscal Year 2022-2023.**

Chuck Strickland said there is no fund balance appropriation, so there are no new funds going into the budget. We finally corrected an error that was happening to the payroll system salaries. The salary line item for the 620-account had to come out of the administrative department, but we are putting it back into the administrative department.

Capital improvements which is maintenance and grounds had more repairs than were expected. This was reduced to about \$4000.00 because we found some money that needed to be allocated and replaced.

Mr. Strickland said the other two were fleet contracts with Enterprise for another vehicle for Code Enforcement and the insurance bond which is workers comp and liability insurance which came in higher. The town had some workers’ comp claims that were relatively high.

Mr. Strickland said to keep from a fund balance appropriation, we appropriated \$200,000.00 for emergency funds such as a hurricane.

Mr. Strickland said the total for everything is \$127,167.95.

A motion was made by **Councilwoman Stanley** and seconded by **Councilman Sholar** to approve Budget Amendment # 5 for Fiscal Year 2022-2023. **All Agreed.**

**Persons Wishing to Address the Council**

**Town Council Comments**

Councilman Hines asked about fire inspections. Mr. Rhue said they will start next month and there should be something on your list. Councilman Hines congratulated Building Code Administrator Greg Lawrence for obtaining his fire inspection certificate. Councilman Hines

asked about the new police officer. Chief Sorg said Brandi Thompson started this week and we will hopefully be swearing in our last officer next Tuesday.

Mayor Pro-Tem Hall thanked everyone for coming to the meeting. Mayor Pro-Tem Hall thanked Manager Reynolds and Finance Director Chuck Strickland for the time they spent working on the budget.

Councilman Sholar thanked everyone for coming to the meeting.

Councilwoman Stanley thanked all the departments, staff for their work and Councilwoman Stanley thanked everyone for coming to the meeting.

Councilwoman Bragg thanked everyone for coming and she thanked all the departments as well.

### Announcements

#### *Mayor Wenzel gave the following announcements:*

- Thursday, June 15<sup>th</sup>, 2023, ONWASA Board Meeting – beginning at 6:00 p.m. at the Jacksonville City Hall
- Tuesday, June 20<sup>th</sup>, 2023, Planning Board Meeting – beginning at 6:30 p.m. in the Council Chambers
- Tuesday, June 27<sup>th</sup>, 2023, Board of Adjustment Meeting – beginning at 6:30 p.m. in the Council Chambers
- Tuesday, July 4<sup>th</sup>, 2023, Town Hall Closed in Observance of Independence Day

Mayor Wenzel said Mr. Vern Jones has been a staple at our Town Council meetings, often reminding us of OSHA requirements. Mr. Jones will be moving out of our area and will be missed at our meetings.

A motion was made by *Councilman Hines* and seconded by *Mayor Pro-Tem Hall* to go into Closed Session. *All Agreed.*

### Closed Session

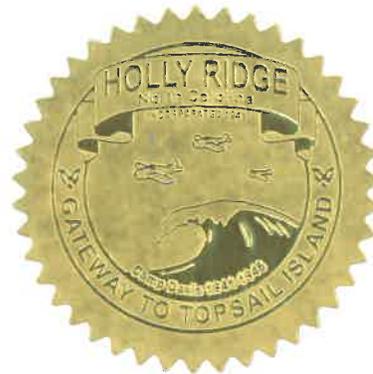
- A. To establish or instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body by negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease per NCGS 143-318.11 (a) (5).

Mayor Wenzel stated there was no action taken during Closed Session.

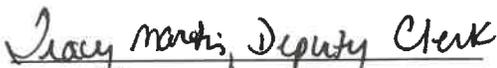
**Adjournment**

A motion was made by *Councilman Hines* and seconded by *Councilman Sholar* to adjourn at 8:25 p.m. *All Agreed.*

***Attest:***



  
\_\_\_\_\_  
*Jeff Wenzel, Mayor*

  
\_\_\_\_\_  
*Tracy Martin, Deputy Clerk*

***These minutes were recorded and prepared by Deputy Town Clerk, Tracy Martin.***