



# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## HOLLY RIDGE TOWN COUNCIL REGULAR MEETING August 9th, 2022 6:30 P.M.

Mayor Jeff Wenzel called the Regular Meeting of the Holly Ridge Town Council to order at 6:31 p.m. at the Holly Ridge Town Hall. Council members present were Councilman Sholar, Councilman Hines, Mayor Pro-Tem Hall, and Councilwoman Bragg. Also present were Town Manager, Heather Reynolds; Deputy Clerk, Tracy Martin; Community Development Director Nate Rhue; and Attorney Kyle Fountain. Councilwoman Stanley was absent.

### Invocation and Pledge

Pastor Danny McLamb with Salem Baptist Church gave the Invocation and Mayor Wenzel led the Pledge of Allegiance.

### Adoption of Agenda

A motion was made by **Councilwoman Bragg** and seconded by **Councilman Sholar** to adopt the agenda as presented. *All Agreed.*

### Persons Wishing to Address the Council

### Public Hearings

### Town Manager Report

Manager Reynolds gave the following report:

- Town staff met with the Village of Folkstone's HOA and they thought Mr. Tuton had turned the streets over to the town which was incorrect. Staff discussed procedure for street dedication.
- Community Development Director Nate Rhue hired Greg Lawrence for the Community Development Department. Mr. Lawrence comes from Pender County and his first day will be August 15<sup>th</sup>, 2022.

- Audrey Goyer was also hired as the Parks and Recreation/Public Information Officer and her first day will be August 22<sup>nd</sup>, 2022. Mrs. Goyer comes to us from the town of Surf City.
- The concession stand at the park has been torn down and Public Works is securing the back panel that has the meter box for the ball field lights.
- Employees within the Town Hall have moved to different offices and or areas of offices. This was to make room for the new employees that were recently hired.
- Blue Water Candy has submitted their plans for the Industrial Park.
- Topsail Steamer and Atlantic Seafood are coming along with their building in the Industrial Park.
- Intersection of North Hines and Highway 50 has been repaired by Public Works. Public Works also extended the apron portion of the road which will help with more room so there is not so much tearing of the roadway.
- Staff is preparing to order Christmas decorations.
- Summer camps last day was Friday, August 5<sup>th</sup>, 2022, which was a success, and we are waiting on the final count from Surf City.
- Manager Reynolds asked everyone for prayers for Councilwoman Stanley's husband as he has recently had surgery. Manager Reynolds also asked for prayers for North Topsail Beach Mayor McDermon who recently lost her son.
- Manager Reynolds said the Liberty Fest planning has been going extremely well. A huge inflatable was purchased for the entrance between J&J Snack foods and the Community Building. Manager Reynolds said there will be a giant foam party for the kids as well as inflatables.
- Manager Reynolds stated Tunnels to Towers has been confirmed as well as a reptile exhibit.
- Smokey Tony's will be holding their corn hole tournament during the Liberty Festival, and they will be giving away a set of corn hole boards to the winner.
- There will be two live bands at the Liberty Fest, one of which is the Donald Thompson band and Fryd on the boat as well as a DJ.
- Holly Ridge Fire Department will be hosting a misting station and hopefully they will also have their new fire truck.
- A commercial for Liberty Fest is complete.
- Crooked Lotus is the sponsor for our beer garden and all the proceeds from the beer garden will come back to the town for park improvements.
- New this year is the VIP reception which will include dinner for the sponsor's, elected officials, volunteers, and staff.

### Consent Agenda

#### A. Approval of the Following Minutes

- May 10<sup>th</sup>, 2022 – Closed Session
- June 23<sup>rd</sup>, 2022 - Special Meeting
- July 12<sup>th</sup>, 2022 – Regular Meeting

B. Department Head Reports

- Finance Department
- Fire Department
- Police Department
- Planning & Zoning Inspections Report
- Parks and Recreation

C. Committee Reports

- Planning Board
- Board of Adjustment
- ONWASA
- Re-Branding Committee

D. Approval of Tax Refund Report

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilman Sholar* to approve the Consent Agenda. *All Agreed.*

*Old Business*

*Update and Discussion on the Design for the Town Hall Renovations*

Manager Reynolds stated the original discussion started awhile back during our capital improvement adoptions in 2020. Town Council suggested that we utilize what we have. Nate Rhue, Director of the Community Development department drew a proposed plan with renovations and following the presentation to the Town Council, Town Council suggested an engineer draw a plan. Manager Reynolds said staff met with Weston Lyall and his engineering firm and he prepared the drawing that was presented at last months meeting.

Mr. Lyall was able to re-work the lobby area and it does not expand into the Town Council chambers.

Mayor Pro-Tem Hall said her opinion is the lobby is wasted space and we need the Council Chambers for future growth, but not right now, so Mayor Pro-Tem made a motion to have this done.

Councilman Sholar said he would like to get an estimate on what this will cost versus adding onto the building.

Manager Reynolds said with the renovation just on the surface, our Public Works department could do a lot of the work once the walls are up. Manager Reynolds said you would have the concrete extending the roof line which would be additional trusses, but if the Town Council would like for us to return to Mr. Weston for additional drawings, we can also do that.

Manager Reynolds said we would have to put these out for bids to do cost comparisons and we have reservations doing this because it is so hard to get contractors right now.

Mayor Pro-Tem Hall said she thinks this is an efficient way to get additional office space.

A motion was made by **Mayor Pro-Tem Hall** and seconded **Councilwoman Bragg** by to go forward with the adjustments with the drawing to the Town Hall to get these offices in place.

Councilman Hines said he does not like the fact of the hallway not being in the center. Councilman Hines asked if we were going to stay within the \$35,000.00 that we budgeted for. Manager Reynolds said we hope so. Manager Reynolds said once the Town Council decides on how they would like for this to proceed, we will put it out for bid and once we meet with the contractors, we then would see what staff could take care of in house.

*Voting was as follows:*  
**Councilwoman Bragg – Yes**  
**Councilman Sholar – No**  
**Mayor Pro-Tem Hall – Yes**  
**Councilman Hines – Yes**

***Motion Passes.***

**Update and Discussion Concerning the New Town Seal Concept Design by Scott Franko**

Scott Franko stated at the last Town Council meeting there were four designs that were presented. Mr. Franko said the committee would like to come together soon and discuss what they would recommend and what the next steps would be. Councilman Hines stated he liked item C-1 the best.

Mayor Wenzel said he thinks since the Liberty Fest is coming up, it may be a good idea to present items B, C and D to the public to look and give some voting input. Mayor Wenzel said based on the public's opinion, that may help guide us with making the final decision.

Councilman Sholar likes either one of item C.

All of Town Council was in favor of item C and Mr. Scott Franko was asked to take this item back to tweak it just a little and bring it back to Town Council for review.

**New Business**

**Persons Wishing to Address the Town Council**

**Mr. Vern Jones – 215 Jones Street** said he is a former OSHA employee and with the building remodel all the exit doors are supposed to go to the outside which is also part of the fire code.

### Town Council Comments

Councilman Hines said he appreciates all the hard work that has been going on to make the Liberty Fest a success.

Mayor Pro-Tem Hall thanked Manager Reynolds for doing something different for the town such as the Tunnel for Towers mobile museum. Mayor Pro-Tem Hall said this has been well received and she has heard nothing but good things about this event.

Councilwoman Bragg thanked everyone for the work they are doing, and she thanked everyone for coming to the meeting.

### Announcements

**Mayor Wenzel gave the following announcements:**

- Tuesday, August 23<sup>rd</sup>, 2022, Planning Board Meeting – beginning at 6:30 p.m. in the Council Chambers
- Tuesday, August 23<sup>rd</sup>, 2022, Board of Adjustment Meeting – beginning at 6:00 p.m. in the Council Chambers
- Saturday, September 3<sup>rd</sup>, 2022, Liberty Festival – beginning at 3:00 p.m. at the Holly Ridge Municipal Park
- Monday, September 5<sup>th</sup>, 2022, Town Hall Closed in Observance of Labor Day
- Thursday, September 15<sup>th</sup>, 2022, ONWASA Board Meeting – beginning at 6:00 p.m. in the Jacksonville City Hall
- Tuesday, September 20<sup>th</sup>, 2022, Four Town Meeting – Hosted by Holly Ridge – beginning at 12:00 p.m.

Mayor Wenzel said the town and some of our County Commissioners received a lot of complaints about a revival that was held near the Summerhouse neighborhood. Mayor Wenzel said he would like everyone to know their voices were heard and this will not happen again as far as the noise ordinance.

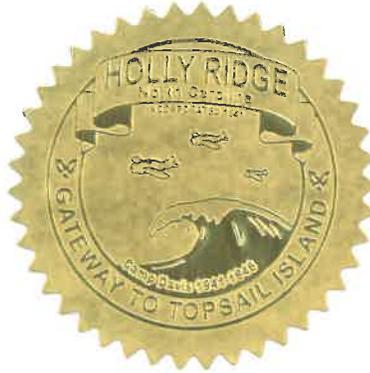
Mayor Wenzel said we had twenty-six certificates of occupancies issued last month and there were only 26 speeding tickets issued.

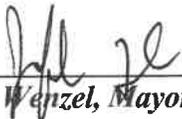
### Closed Session

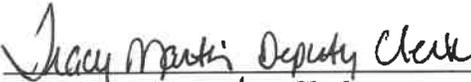
### Adjournment

A motion was made by **Councilman Hines** and seconded by **Councilman Sholar** to adjourn at 7:15 p.m. **All Agreed.**

*Attest:*



  
\_\_\_\_\_  
*Jeff Wenzel, Mayor*

  
\_\_\_\_\_  
*Tracy Martin, Deputy Clerk*

*These minutes were recorded and prepared by Deputy Town Clerk, Tracy Martin.*