



Town of HOLLY RIDGE

PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

HOLLY RIDGE TOWN COUNCIL REGULAR MEETING January 11th, 2022 6:00 P.M.

Mayor Jeff Wenzel called the Regular Meeting of the Holly Ridge Town Council to order at 6:01 p.m. at the Holly Ridge Town Hall. Council members present were Councilwoman Bragg, Councilman Sholar, Councilman Hines, Councilwoman Stanley, and Mayor Pro-Tem Hall. Also present were Town Manager, Heather Reynolds; Deputy Clerk, Tracy Martin; Chief Sorg; Community Development Director Nathan Rhue and Attorney Kyle Fountain.

Invocation and Pledge

Pastor Danny McLamb of Salem Baptist Church gave the Invocation and Mayor Wenzel led the Pledge of Allegiance.

Adoption of Agenda

Manager Reynolds said she would like to add Item 9-D – Golden Leaf Grant update and Item 9-E – Town Council to approve Manager Reynolds to sign the Closing Documents on Camp Davis Industrial Park Phase II.

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilwoman Bragg* to adopt the agenda as amended. *All Agreed.*

Persons Wishing to Address the Council

Public Hearings

Town Manager Report

Manager Reynolds stated she would like to defer her Town Manager report to Item 9-C which is the update on all the projects.

Consent Agenda

A. Approval of the Following Minutes

- December 14th, 2021, Organizational Meeting

B. Department Head Reports

- Finance Department
- Fire Department
- Police Department
- Planning & Zoning Inspections Report
- Parks and Recreation

C. Committee Reports

- Planning Board
- Board of Adjustment
- ONWASA
- Parks and Recreation

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilwoman Stanley* to approve the Consent Agenda. *All Agreed.*

Old Business

New Business

Presentation on the Water and Wastewater Service in the Town by ONWASA CEO, Jeff Hudson and COO, Mr. David Mohr

Mayor Wenzel stated Mr. Mohr was not able to make this meeting.

Mr. Jeff Hudson, CEO ONWASA addressed the Town Council with a wealth of information regarding water and sewer.

Listed below are numbers that were given by ONWASA:

3,303,943,000- gallons of water pumped annually
396,419,451- gallons of wastewater treated annually
16,050,000-gallons of water stored in clear wells and tanks
14,254,724- gallons of water stored in underground pipes
1,210,982- miles driven annually
642,108-meter readings annually
144,140- estimated number of individual consumers
162,035-main office -phone calls managed annually
288,120-transactions processed annually

62,886-work and service orders processed annually
57,744-number of water accounts
7,221-number of sewer accounts
83,400-lab analysis processed annually
1,215-miles of wastewater mains
150-facilities to maintain
125-full time positions

Mr. Hudson said Onslow County Commissioner Mr. Royce Bennett is also in attendance as well as Wooten Engineer's Mr. Carl Sharpe and Mr. Charles Davis.

Mr. Hudson said ONWASA is a special unit of government. ONWASA is an authority which has a singular purpose and that is water and sewer services. Mr. Hudson said they are not tied to any geographical area. Mr. Hudson said, "think of us as a regional utility, but we are also a government". Mr. Hudson said ONWASA does not get any property taxes. Mr. Hudson said they are 100% supported by their customers.

Mr. Hudson said their routes are not set up with town limits. Mr. Hudson stated he believes the number of paying customers in the Holly Ridge area is around 2795 water customers and 1516 sewer customers inside the town of Holly Ridge.

Mr. Hudson gave information about their 10-year capital improvement plan. In this plan Mr. Hudson stated in the first five years they are looking at \$77 million in construction. Mr. Hudson said in February of 2021 their best guesstimates were \$1.8 million for design and \$18,000,000.00 for solution. The total project cost would be \$19,800,000.00.

Mr. Hudson said when he came to ONWASA, they started tracking the usage and they noticed that sooner rather than later, there were two areas they were going to have to concentrate on for additional sewer capacity. The two areas were in the Swansboro area and the Southeast service area. The Southeast area consist of the Holly Ridge plant and the Summerhouse plant.

Mr. Hudson said internally ONWASA has one engineer, but they have several engineering companies, and one is Wooten Engineering. Mr. Hudson said over the course of two years, they began collaborating with us on the Swansboro and the Southeast projects. Mr. Hudson said you want to create a solution that minimizes the monthly impact to your customers. Mr. Hudson stated the Wooten Engineering firm produced a plan that would fit the Swansboro area and ONWASA is proceeding with this, and they also produced a plan that would fit the Southeast area. Mr. Hudson said ONWASA started proceeding with this plan. Mr. Hudson said there is good news and bad news. The good news is in the Swansboro area. Mr. Hudson said the original plan was decided by the Board of Directors that they would build on an existing agreement with the Base. Mr. Hudson said this is the Piney Green pump station on the north side of Jacksonville and this pumps waste from ONWASA to the Base. The Base treats it and ONWASA pays the Base and from ONWASA's standpoint the wastewater just goes away.

Mr. Hudson said Swansboro needed additional help and the solution was Swansboro needed about a million gallons per day to go somewhere. Mr. Hudson said they looked at all different options and it was decided the Swansboro plant is going to be decommissioned and a pump station is going to be built and it is going to the ONWASA Piney Green station and then it will go to the Base. Mr. Hudson said this will cost around \$15,800,000.00.

Mr. Hudson said for Holly Ridge there were several options that ONWASA thought was going to work however, additional information came down from higher ups from the Department of Defense and they said this could not happen right now. Mr. Hudson said the Department of Defense said they need to cap us at what we already have. Mr. Hudson said this meant we have enough sewer to do Jacksonville and Swansboro.

Mr. Hudson said ONWASA pivoted, called a special meeting with the Board, called a workshop and the information was presented. Based on that, a new plan was formulated which was ONWASA would build a plant that is already under the control of ONWASA. Mr. Hudson stated the Southeast Wastewater Treatment Plant Construction Project could cost \$34,700,000.00. Mr. Hudson said they would not know the actual cost until all the bids come in. Mr. Hudson said ONWASA is in the design stage, and this is more expensive than running a line.

Mayor Pro-Tem Hall asked Mr. Hudson when did the plan with the Base not work out. Mr. Hudson said it was September 2021.

Councilman Hines said everything was in play and right at the last minute the Base changed their mind. Mr. Hudson said ONWASA has had a standing legal agreement called Intergovernmental Service Agreement with the Base which is for Wastewater capacity. Mr. Hudson said inside this agreement it says that we can go from two million gallons to five million gallons and so forth. Mr. Hudson said it says we are capped at the level we are right now which is in the two million range with a daily flow that cannot exceed two million. Mr. Hudson said the Department of Defense said they need to hold us where we are for now. Mr. Hudson said it is not saying we will never let you have more but for right now the answer from the Department of Defense said you are where you are at, and we cannot take another million gallons from ONWASA now.

Councilman Hines asked how much money ONWASA has already spent on this project? Mr. Hudson said over \$200,000.00

Mr. Carl Sharpe with Wooten Engineering came to the meeting with a map that outlined all the information pertaining to sewer and water. The Summerhouse wastewater plant is within the subdivision and the purpose of this was to serve Summerhouse. Mr. Sharpe said Summerhouse is operating now and it is taking flows.

Mr. Sharpe said the regulatory authorities do not allow discharge to stream south of Highway 17 because of the shellfish waters. Mr. Sharpe said what is limiting capacity now is how much

treated water you can spray. Mr. Sharpe said the question is can you find areas to get rid of the treated wastewater.

Mr. Sharpe said they looked at the ETJ and the census block data and this is what we used to project the future population in the next twenty years. Mr. Sharpe said this will help us project what the wastewater could be. Mr. Sharpe looked at different areas within our region such as the Preserves at Morris Landing, Kings Creek, and another area and right now there is around 2500 people in these areas. Mr. Sharpe said in the next twenty years he thinks that number will increase to nine thousand people. Mr. Sharpe said for nine thousand people, you get around a million gallons a year in terms of wastewater.

Councilman Hines said right now we are around four thousand people, and he knows it is hard to project the growth for this area, but this did not start for us until 2010 and 2022. Mr. Sharpe said as far as future capacity, we may have to find some more land to make this happen.

Councilman Hines asked if the property on Highway 50 was going to be entertained in the future? Mr. Sharpe asked if this is the Wachovia tract? Councilman Hines stated that is correct. Mr. Sharpe said they looked at that as part of the capacity, but about 55% is wetlands.

Charles Davis with Wooten Engineering said what led us to where we are now is the project that was selected by the ONWASA board on October 7th, 2021. Mr. Davis said this is called alternative two, which was to build a new treatment plant at the existing spray field site. Mr. Davis Said this is the proposed site for the new treatment plant.

This project is comprised of three major developments and the facility will be known as the Southeast Regional Water Informational facility.

The three main components are:

- Transmission
- Treatment
- Effluent Disposal

The Holly Ridge Wastewater plant is just north of the town limits. Wooten Engineering is looking to construct a new wastewater pump station there and extend lines out to connect where Jenkins Street currently connects and pumps. At the northern area of the Summerhouse development where the existing wastewater plant is there will be a new pump station that will receive all the flows coming from the Holly Ridge area.

Mr. Davis said the treatment plant is based on projections and the 20-year projections were conservative and developed a one-million-gallon wastewater capacity to meet the 20-year period.

Mr. Davis said the new facility is planned to be one-million gallons of capacity and it is meant to be built at the existing spray irrigation site. Once that facility is in place, the existing Holly Ridge wastewater plant and the Summerhouse plant will be de-commissioned.

Mr. Davis said space is a big concern and that is because infiltration and one of the limitations in terms of effluent disposal gets you but so far. Infiltration basin approach is the best solution and to do this, they must maximize every bit of property that they can on the existing spray field site. Mr. Davis said not only to get the most in terms of number of basins but hydraulically be able to dispose of the effluent that is treated through the wastewater plant.

Mr. Davis said one of the aspects of the plant is going to be looked at three different technologies primarily trying to minimize the footprint of what we are trying to construct that meet all the stringent effluent criteria that is going to be required for the Wooten Company to put the water in the infiltration basin. Mr. Davis said they started this the first of the year and they will evaluate up to three technologies and determine what is going to be the best one.

Mr. Davis said in addition to the flow, size of the plant and the quality of the effluent that they must deliver, this facility needs to be able to be constructed at a rapid pace and the best we can. Mr. Davis said they are looking at using prefabricated type of construction of units that can help accelerate the construction. Mr. Davis said it also needs to be expandable for additional gallons of water down the road.

Mr. Davis said the last and the most critical component is the infiltration basin design. Mr. Davis said Wooten is on-site now conducting environmental studies over the last month and half and we are doing hydrogeological studies to determine what is the available area that we can utilize. It is so critical to use all the space we can that is permissible for us to get the most effluent disposable capacity that we can.

Mr. Davis said the last thing is scheduling. Mr. Davis said things were going well on the alternative before they got sidelined in September and October. Mr. Davis said all the three components that were mentioned the plant, transmission, and the effluent disposal for infiltration, the intent is to have all three submitted at the same time to the permitting agency early fall of 2022. Mr. Davis said in terms of review, we are expecting it could be up to a year to have this project fully permitted. Mr. Davis said therefore they are doing all three phases concurrent to submit at one time and the State requires all three components to be submitted at the same time.

Mr. Davis said to expect a year for the permitting process which should be complete in the fall of 2022. Mr. Davis said fall of 2022 they will be able to start the bidding process and expect a year for them to have the first phase for this facility online which they are hoping to have a half million-gallon capacity online as quickly as possible. Mr. Davis said six months after this, they are looking to have the full expanded one-million-gallon capacity from the effluent disposal component in place ahead of time.

Mr. Davis said we are looking to submit plans, current specifications, permits by fall of 2022 and hopefully have it advertised fall of 2023 and hopefully by mid-2024, have the first element online and six months later have the full plan online. Mr. Davis said the timeline is concerning because we are working with an existing spray field that we are not going to be able to go in

and stop utilizing it and its current operation for us to construct and that is where a lot of the time is going to go.

Councilwoman Stanley asked what the projected building start date is? Mr. Davis said they are looking to have under contract as far as construction, October 2023. Mr. Davis said starting phase construction of the infiltration hopefully November 2023 and then hopefully it will be half million-gallon capacity operational by November 2024 and by summer 2025 we will have the full one-million-gallon capacity.

Possible Appointment of Members to the Holly Ridge Re-Branding Committee for the Duration of the Project.

Manager Reynolds stated during last month's meeting the Town Council agreed to move forward with the Re-Branding. This would involve recreating the Town Seal. Manager Reynolds said over the past two months we have been collecting applications for this committee and we have received three applications from citizens, one application from a Town Council member and one interested employee.

Manager Reynolds said her recommendation is to have a total of ten members with Mr. Scott Franco being the facilitator, no more than two staff members, two Town Council members and a minimum of five citizens or business owners.

Manager Reynolds said staff member Bethany Griffin, Mayor Pro-Tem Hall, Citizen's Melissa Cardillo, Cecelia Parnin, and Barbara Austin have submitted their paperwork and background checks were completed on the applicants and indicated no issues with serving on this committee.

A motion was made by *Councilwoman Bragg* and seconded by *Councilwoman Stanley* to appoint the members to the Holly Ridge Re-Branding Committee. *All Agreed.*

Mayor Wenzel called for a recess at 7:42 p.m.

Mayor Wenzel called the meeting back to order at 7:50 p.m.

Update on 2021/2022 Town Projects, Initiatives, Purchases, and Programs

Police Department

Manager Reynolds said she would like to give the Town Council an update on all the current projects, initiatives, purchases, and programs. Manager Reynolds said eight vehicles out of thirteen police vehicles are in use. Manager Reynolds said until the end of February, we expect one vehicle per week and hopefully by the end of February we have all thirteen vehicles on-site and in use.

Manager Reynolds said the new radios are in use and we have found that there are areas in town while the officers are out working that do not receive adequate reception. The vendor is working to put in place a type of booster for the signal. Manager Reynolds said these radios will last the

town along time because Motorola does not plan to do any type of hardware updates only software updates.

Manager Reynolds said the body and in/car camera system was installed and is in use and should be adequate for many years.

Manager Reynolds stated last week the Criminal Justice Standards audited the Police Department and there were no discrepancies found. This is a required audit that happens every three years.

Manager Reynolds said the evidence vault is 99.9% complete and the cases that have been adjudicated, we have been in the process of destroying evidence and firearms with the District Attorney's signatures. Once it is complete the Police Department will be able to go through a risk assessment through the North Carolina League of Municipalities which we hope to become accredited through their system. This will result in a discount on insurance that the Police Department is required to carry.

Manager Reynolds said Canine Razmus and Officer Procopio successfully completed their training. Razmus will be the only full patrol certified dog in this immediate area.

Parks and Recreation

Manager Reynolds stated the Master Park Plan is complete. Mr. Strickland is working to ensure they will be here in February to present their presentation. Manager Reynolds said they came in November but came an hour late and they were not able to come in December or January due to prior commitments.

Manager Reynolds said towards the end of last year there were quite a few regular volunteers that helped with the Children's Christmas Party and the Hometown Christmas event. Manager Reynolds said she is hoping that we can transition over to evening meetings because citizens have reached out and said they would be able to attend the meetings if they were held in the evening.

Manager Reynolds asked the Town Council to decided and vote on a date for the Liberty Festival. Manager Reynolds said both food vendors and the fireworks vendor needs a definite date. Manager Reynolds said the Town Council was happy with the date of September 4th instead of July 4th.

A motion was made by **Mayor Pro-Tem Hall** and seconded by **Councilwoman Bragg** to have the Liberty Festival on Saturday on Labor Day each year. **All Agreed.**

Manager Reynolds said because we are anticipating the growth in our area and as we grow, we experience more opportunities for partnerships with Onslow County and Surf City. Manager Reynolds said next budget season we may want to look at hiring a full-time person for the Parks and Recreation position. Manager Reynolds said this position not only could be for Parks and

Recreation but also for a Community Activities Administrator which means they could manage the duties of a Public Information Officer to make sure the information for the town events, signs and social media is getting pushed out several times a week and in a timely manner.

Councilman Hines asked when we are going to see a reimbursement from Surf City. Manager Reynolds said we made the changes to the interlocal agreement last month and Surf City now has the agreement. Manager Reynolds said the agreement needs to be adopted by Surf City Town Council and once that agreement has been executed, we will be able to receive the funds from the Town of Surf City.

Councilman Sholar asked Manager Reynolds who manages updating the signs and the Parks and Recreation items now. Manager Reynolds said the social media and general announcements are managed by our Permit Administrator Marsha. Manager Reynolds said she is managing the sign herself because it is a new program, it is touchy, and it has been a learning curve trying to learn the program for the sign. Manager Reynolds said the large billboard, we coordinate with them to place our events on the billboard, which is also managed by Marsha.

Community Development Department

Manager Reynolds said she has reached out to Nathan Rhue through email to discuss what she would like to see happen in his department in the upcoming year.

- Utilizing the technology that is within the software we have such as having the inspections report sent over to the contractors as the inspections are done.
- Manager Reynolds said we are also lacking in the technology department and not with just the Community Development but with the town overall is the ability to pay for permits online, re-inspections fees, Community Center reservations, park reservations and accident reports that the Police Department receive.

Manager Reynolds said the main benefit would be to the Community Development Department because they have such an influx from payments for permitting as well as fire and re-inspections. Manager Reynolds said Community Development Director, Nathan Rhue and Finance Director, Chuck Strickland are working on this to find out how we can get the technology that we currently have but is not being used up and running.

Manager Reynolds said she has proposed meetings with the developers and contractors on a semi-annual basis or quarterly basis. Manager Reynolds said she is in the research phase because this could have negative and positive effects. Manager Reynolds said there will be more information pertaining to this as she receives it.

Business Registration Program

Manager Reynolds said she attended a Greater Topsail Area Committee meeting in December hosted by Surf City and there was discussion about Surf City implementing a Business Registration Program. Manager Reynolds said this is a program enacted by an ordinance and is a flat fee. This is a program that replaces the privilege licenses. This program can not be an

expense that is more than the administration of the actual program. Manager Reynolds stated she thought \$25.00 would be a safe rate to charge the businesses. Manager Reynolds said she has a couple of the ordinances she is comparing, and she hopes to schedule a time to meet with Nathan Rhue in the next month so this will be up for consideration near budget time.

Councilman Sholar asked what the purpose of this program is. Manager Reynolds said the purpose is to create a data base so we know who is coming into town working, who has a home occupation, and it can help with communications and emergency situations.

Councilwoman Stanley asked if this is a one-time fee or yearly. Manager Reynolds said it is a yearly fee. Manager Reynolds said this is like the privilege license.

Councilman Sholar asked why we did away with the privilege license? Manager Reynolds stated the State Legislators took away the privilege license and the ability to let the towns levy the tax.

Public Works Department

Manager Reynolds said today two additional neighborhoods have reached out to the town about making petition to the town about accepting their streets. Everyone that has called has been provided the petition and a general overview of the process.

Councilman Sholar asked Manager Reynolds if the one is aware that the town will not be taking over their streets until all the repairs have been made? Manager Reynolds said that is correct. Manager Reynolds said one of the concerns in Sages Ridge was the citizens had contacted the town about forcing the developers to make the repairs to their streets. Sages Ridge is a unique situation because there is not a homeowner's association, and their developer is no longer here. Manager Reynolds said with this agreement that the town did with Coleman Parks and the homeowners at the Preserves, this could be a template for future use. Manager Reynolds said we have a bottom line that we can move forward from, and we do not know that the town entering these tri-party agreements is a bad thing if it reached the end goal which is to get the streets up to par and then within the town's street system. Manager Reynolds said this is a learning curve especially for the streets that were created and approved prior to Nathan Rhue coming on board and revamping the ordinances, bonds etc.

Councilman Hines asked who the other one was? Manager Reynolds said the Towne's. Councilman Hines said that is just one street. Manager Reynolds said there are around sixty units and 120 parking spaces which are directly on the street.

Manager Reynolds said she spoke with the president of the Towne's homeowner's association and told him when the town accepts the street, parking will no longer be allowed on the street. Councilman Hines said we need to revisit a second entrance on construction sites when building a development because that will help save the streets when the town does take them over.

Manager Reynolds said during the plat approval process the Planning Board can put restrictions on the developer to build from the last phase out and Mr. Rhue agreed.

Manager Reynolds said all the new vehicles that were ordered for the Public Works Department are in use as well as all the other equipment including the vacuum truck, tractor, and the backhoe.

Manager Reynolds stated there is upcoming training for storm water that Manager Reynolds would like the Public Works Department to attend. Manager Reynolds said with the infrastructure coming from the federal government, there are more opportunities for storm water grants, and this may be something we can pursue.

Manager Reynolds said the surplus property sale brought in approximately \$20,000.00 in revenue. Manager Reynolds said everyone that bought something liked this process better than having to go through Gov-Deals.

Manager Reynolds stated the heat pumps in the town hall and the community center have been installed and seem to be working fine. This was a huge expense for this past budget year.

Manager Reynolds said the fencing around the Public Works Department has been installed and keypad locks were installed on the gates and now there are two locations plus the main gate to gain access through.

Manager Reynolds said in the Public Works Department's a bathroom was budgeted so they could have their own facilities. The sewer line installation is supposed to begin in the next week. We hope to have that line installed and running for the bathroom in the next week or so.

Manager Reynolds said the supply closet at the community center was budgeted for this year and it has not been completed. This should be complete once the final sign is installed and running.

Administration Department

Manager Reynolds said we must close on Camp Davis Industrial Park by January 17th, 2022. We do have multiple offers once we are the owners of the property.

Manager Reynolds, Mark Sutherland and Nathan Rhue met with another landowner last week to discuss development on his property once Phase II is completely sold out. Manager Reynolds said there is three hundred more acres that the town could turn into industrial development down the road.

Manager Reynolds stated on a management level, Manager Reynolds plans to hold semi-annual business owners' meetings. These meetings would help the town get ideas on what they may need from the town or ways the town could improve services for the business owners. During

this time workshops could also be conducted with the Police Department to give updates as they come down from the State.

Manager Reynolds said the audit this past year concerning the housing authority has been completed. Next month HUD and USDA will be on-site to do their inspections.

Mayor Pro-Tem Hall asked about revisiting the USDA loan. Manager Reynolds said their employees are coming back to the office for the first time since the pandemic. Manager Reynolds reached out to their contact person and hopefully next week, we will hear something back. Manger Reynolds said the interest rate is high especially for the type of loan it was and how long it was financed for.

Manager Reynolds said we are still in conversations with Pluris about switching over to an open market which would satisfy the need for sewer right now. Manager Reynolds stated the biggest hurdle with Pluris is locating land that they can discharge their affluent on. Pluris discharge protocols is different from ONWASA's and Manager Reynolds hesitation from switching over to an open market with ONWASA is that it would de-obligate ONWASA before we have another company in place to make sure we have commitment.

Golden Leaf Update

Manager Reynolds stated when the Request for Proposals were sent out the bids came in higher and the EDA which is the federal granting agency decided unless we needed a water tower, our project was not a viable option for them. Manager Reynolds said we are trying to close that gap of about \$700,000.00. Mark Sutherland and Manager Reynolds have looked at a couple of options. They approached Golden Leaf this week to discuss options with them because they have a new program called the site program which allows money for grading and excavating of the land. Manager Reynolds said this seems to be a hot topic when you are talking to granting agencies for whatever reason, the grading of the land is a very sticky situation, because if you bring in or are trucking dirt onto a lot that is going to be sold for private use its no longer publicly held. There is a lot of red tape involved when it comes to the grading.

Manager Reynolds said they spoke with Golden Leaf about the site program and our project would not be eligible for the site program because the lots we have are very site specific and they felt the additional cost of the phases would be a better candidate for that program. We can withdrawal the current award that we have from Golden Leaf which is \$200,000.00 and re-apply for open grants program and this program provides up to \$500,000.00.

Manager Reynolds said she is trying to get clarification as far as is there anyway we can maintain the \$200,000.00 that we have been awarded and apply for an additional \$300,000.00. Manager Reynolds said she needs authorization from the Town Council to enter negotiations on behalf of the Town with Golden Leaf to try to align our needs with the grant programs.

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilwoman Bragg* to allow Manager Reynolds to enter negotiations on behalf of the Town with Golden Leaf to align our needs with the grant program. *All Agreed.*

Authorization for the Town Manager to sign Closing documents on Camp Davis Industrial Park

Manager Reynolds stated this evening Attorney Fountain reached out to her about adding to the agenda authorization for Manager Reynolds to execute the closing documents because we are in the final stretch for closing.

A motion was made by *Councilwoman Stanley* and seconded by *Mayor Pro-Tem Hall* to give Manager Reynolds the authority to sign the Camp Davis papers. *All Agreed.*

Persons Wishing to Address the Council

Town Council Comments

Councilwoman Stanley thanked everyone for coming to the meeting.

Councilwoman Bragg asked if any restrictions are being make other than wearing mask regarding people coming into the Town Hall. Manager Reynolds said so far no. Manager Reynolds reached out to Onslow County yesterday and they have not replied. Manager Reynolds stated Tracy reached out to ONWASA and their lobby is closed, and they are limiting the number of people attending their meetings. Manager Reynolds said North Topsail Beach is also limiting the number of people at their meetings as well.

Councilwoman Bragg thanked everyone for coming to the meeting and she thanked all the departments for the hard work they are doing for the town, and she thanked everyone who has been praying for her husband and her family.

Announcements

Mayor Wenzel gave the following announcements:

- Monday, January 17th, 2022 – Town Hall Closed in Observance of Martin Luther King, Jr, Day
- Tuesday, January 18th, 2022, Four Town Meeting – beginning at 12:00 p.m. at the Surf City Welcome Center
- Tuesday, January 18th, 2022, Planning Board Meeting – beginning at 6:00 p.m. in the Council Chambers
- Tuesday, January 25th, 2022, Board of Adjustment Meeting – beginning 6:00 p.m. in the Council Chambers

Mayor Wenzel thanked Commissioner Royce Bennett for his attendance tonight and Mayor said Mr. Bennett always speaks positive about Holly Ridge and that is much appreciated. Mayor Wenzel thanked Jeff Hudson, CEO for ONWASA and the Wooten Company for coming and the information they brought along.

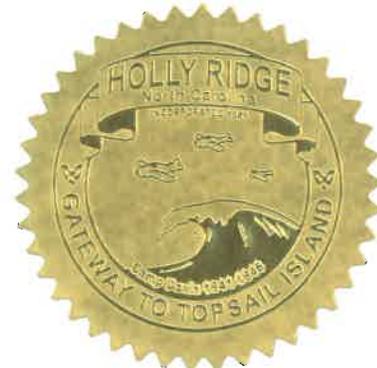
Mayor Wenzel said he noticed the Community Development Department issued 21 Certificate of Occupancy and the Police Department issued seventeen speeding tickets, so we outpaced the certificate of occupancy.

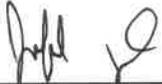
Closed Session

Adjournment

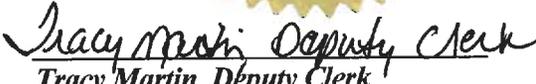
A motion was made by Mayor Pro-Tem Hall and seconded by *Councilman Sholar* to adjourn at 8:35p.m. *All Agreed.*

Attest:





Jeff Wenzel, Mayor



Tracy Martin, Deputy Clerk

These minutes were recorded and prepared by Deputy Town Clerk, Tracy Martin.