



# Town of HOLLY RIDGE

PO Box 145 \* Holly Ridge, NC 28445 \* Phone (910) 329-7081 \* Fax (910) 329-1593

## HOLLY RIDGE TOWN COUNCIL REGULAR MEETING November 12<sup>th</sup>, 2019 7:00 P.M.

Mayor Dingler called the Regular Meeting of the Holly Ridge Town Council to order at 7:00 p.m. at the Holly Ridge Town Hall. Council members present were Councilwoman Hall; Councilwoman Bragg; Councilwoman Collins; Councilman Hines, and Mayor Pro-Tem Stanley. Also present were Interim Town Manager, Heather Reynolds; Deputy Town Clerk; Tracy Martin and Attorney Kyle Fountain.

### Invocation and Pledge

Pastor Bobby Owings Pastor at the Gathering Baptist Church gave the Invocation and Mayor Dingler led the Pledge of Allegiance.

### Adoption of Agenda

A motion was made by *Councilwoman Collins* and seconded by *Mayor Pro-Tem Stanley* to adopt the Agenda as presented. *All Agreed.*

### Persons Wishing to Address the Council

William Argenbright wanted to let everyone know, he is running for a seat on the Onslow County Commissioners. He asked if anyone had any issues or concerns he could take back with him on behalf of the Town of Holly Ridge.

### Public Hearings

### Town Manager Report

- Interim Manager Heather Reynolds stated November is No Shave for the Police Officers. She stated officers make a monetary donation to participate and we collect

monetary donations throughout the month. Donations are given to Able Buddies which is the special needs of Onslow and Pender Counties.

- Operation Medicine Drop was held and only two people showed up, however they Police Department collected 30 pounds in the box.
- Battle of the Badge has been moved to February 22<sup>nd</sup>, 2020
- Three abatements have successfully been completed
- The dilapidated house on Jones Street was successfully burned
- Circle K project is back on track and all properties are under contract
- The Town's new Planner Nathan Rhue has started his new position with the Town and he would have been here tonight, but he is at a Board of Education Meeting for us tonight in reference to the new school coming.
- The streetlights in Sages Ridge are scheduled for installation
- The mulch has been replaced at the playground and the Liberty Fountain leak has been repaired.
- The fence situation in the Neighborhoods has been taken care of
- There are 50 new homes under construction in Summerhouse
- Frame and slab is up for Onslow Bay Boatworks
- The Town Staff attended training for CPR and AED and they are now certified.
- The Legislature wants to combine cities and counties with the Land Use Plan Ordinance. The Town's new Planner, Nathan Rhue will be attending the workshop in January on this matter.

### Consent Agenda

#### A. Approval of the Following Minutes

- September 10<sup>th</sup>, 2019 Regular Monthly Meeting
- September 24<sup>th</sup>, 2019 Special Meeting

#### B. Department Head Reports

- Finance Department
- Fire Department
- Police Department
- Planning & Zoning Inspections Report

#### C. Committee Reports

- Planning Board
- Board of Adjustment
- ONWASA
- Land Use Plan Steering Committee

A motion was made by *Councilwoman Hall* and seconded by *Councilwoman Bragg* to approve the Consent Agenda. *All Agreed.*

### Old Business

**Discussion of the Placement of the Electronic Sign**

Interim Manager Heather Reynolds stated no one has been able to reach Mr. Pappendick in regards to the property in front of the Holly Ridge Post Office. She stated even the power company was unable to reach him. She stated there was talk about placing the sign in front of the Community Center and this is still a possibility.

Councilwoman Collins requested someone reach out to Jones Onslow Electric Membership to see if they could help us with the placement of the sign.

Councilwoman Hall asked if we could approach Mr. Rollins with Gulfstream to see about placing the sign in front of the Industrial Park. Interim Manager Heather Reynolds said she would.

Jeff Barton – 225 Holly Pond Dr asked if we could replace the sign at the Holly Ridge Fire Department with the new sign. Councilwoman Collins stated we could not because the sign belongs to the Holly Ridge Fire Department. She also stated she does not want the sign at the Community Center.

Councilwoman Hall asked if we could place the sign at the Community Center for now and then next year budget for another sign.

A motion was made by *Councilman Hines* and seconded by *Mayor Pro-Tem Stanley* to table this item until next month's regular meeting. *All Agreed.*

**Discussion and Possible Adoption of the Holly Ridge Volunteer Fire Department Contract**

Interim Manager Heather Reynolds stated the Town has provided Fire and Rescue services for the Town through a contract with the Holly Ridge Volunteer Fire Department. Several months back, the Town Council met with Chief Longo and Chief Hardison to discuss the coverage responsibilities of each department to update the current contracts. She stated another meeting was held with Chief Longo, Chief Hardison, Norman Bryson, Councilman Hines and Interim Manager Heather Reynolds to discuss the details of the contracts before presenting them to the Town Council. She said both Chief's had concerns with the updated contracts. Those concerns resulted in another meeting being held with Chief Longo, Chief Hardison, Councilman Hines and Interim Manager Heather Reynolds. She stated Turkey Creek Fire Department took over Penny Lane as well as Dolph Everett Road.

**Listed below are the changes to the contracts:**

- To exclude the Summerhouse Development, Penny Lane and the Town –Owned property on Dolph Everett Road from fire services.
- EMS Services for all incorporated areas of the Town are to be covered by the Holly Ridge Volunteer Fire Department

- The remaining \$31,000 annual budgeted allotment to be used for firefighting apparatus is to be held by the Town in a separate capital account.
- Ensuring fire, rescue and EMS services are provided in the event of mutual aid requests.

A motion was made by *Councilman Hines* and seconded by *Councilwoman Hall* to enter into a contract with the Holly Ridge Volunteer fire Department for Fire, Rescue and EMS services for the Town of Holly Ridge. *All Agreed.*

**Discussion and Possible Adoption of the Turkey Creek Volunteer Fire Department Contract**

Interim Manager Heather Reynolds stated several meetings were held to discuss the Fire Contracts with both Holly Ridge and Turkey Creek. A summary of those changes is listed below.

- Payment of Fund Section has been added to the contract.
- The coverage area of Summerhouse on Everett Bay now includes the development as a whole.
- All Penny Lane properties which have been annexed into the Town are now covered by Turkey Creek Volunteer Fire Department.
- The spray fields and the Police Range properties owned by the Town located on Dolph Everett Road are included in the Turkey Creek Volunteer Fire Department coverage area.
- Annual Budget Section has been added to the contact.
- Fire Hydrant has been removed

A motion was made by *Councilwoman Collins* and seconded by *Councilwoman Hall* to enter into a contract with Turkey Creek Volunteer Fire Department for Fire Services for the current and future Satellite Annexed areas of the Town outside of the five mile radius of the Holly Ridge Volunteer Fire Department. *All Agreed.*

**New Business**

**Discussion and Possible Adoption of Budget Amendment 2019-2020.2**

Interim Manager Heather Reynolds said this Budget Amendment is requested due to paving work on the streets that was budgeted for during Fiscal Year 2019-2019. The work and the invoice did not get completed and issued until during Fiscal Year 2019-2019 for any invoices 90 day's beyond the June 30<sup>th</sup> end of the Fiscal Year. We have already submitted our Powell bill reporting for Fiscal Year 2018-2019 and are not allowed at this point to amend that report. This budget amendment allows us to pay this outstanding invoice without having a material finding on our audit.

A motion was made by *Councilman Hines* and seconded by *Mayor Pro-Tem Stanley* to approve the budget amendment 2019-2020.2 in the amount of \$118,968.11. *All Agreed.*

**Persons Wishing to Address the Council**

**Town Council Comments**

Councilwoman Bragg thanked everyone for coming to the meeting. She stated she thinks great things are happening in and around Holly Ridge. She thanked all of the citizens who voted for her again. She thanked all of the departments and stated the Veteran's Ceremony was very nice.

Councilwoman Collins thanked everyone that came to the meeting. She also wished everyone a Happy Thanksgiving and invited anyone who would like to come to eat at her home.

Mayor Pro-Tem Stanley thanked the Public Works department for cleaning around the Dollar General and the Holly Ridge Post Office. She stated she thought the Veteran's Day Ceremony was very nice and she thanked everyone that voted for her.

Councilwoman Hall stated there was a situation last week where there needed to be a welfare check on a Holly Ridge resident. She stated Officer Hamilton came to assist and he helped out tremendously. She asked if the Town has a list of the elderly citizens or those that live alone. Interim Manager Heather Reynolds stated the Town does have a list and it is utilized every year at Christmas with a fruit basket and card given to each one.

Councilman Hines requested that William Argenbright not forget about this end of the county. He said it seems like Holly Ridge is always trailing at the end and we do not want to be forgotten.

Mayor Dingler thanked everyone for coming to the meeting. She stated the December Town Council meeting will be held in the Community Center and the newly elected officials will be sworn into office.

**Announcements**

***Mayor Dingler gave the following announcements:***

- Tuesday, November 19<sup>th</sup>, 2019 Planning Board Meeting – beginning at 6:30 p.m. in the Council Chambers
- Wednesday, November 20<sup>th</sup>, 2019 Greater Topsail Area Chamber of Commerce Meeting – beginning at 8:30 a.m.
- Friday, November 22<sup>nd</sup>, 2019 Annual Tree Lighting at the Holly Ridge Volunteer Fire Department beginning at 6:00 p.m.
- Tuesday, November 26<sup>th</sup>, 2019 Board of Adjustment Meeting – beginning at 6:30 p.m. in the Council Chambers
- Thursday, November 28<sup>th</sup>, 2019 and Friday, November 29<sup>th</sup>, 2019 Town

- Hall Closed in Observance of Thanksgiving
- Thursday, December 5<sup>th</sup>, 2019 Greater Topsail Area Chamber of Commerce Christmas Party beginning at 5:00 p.m. until 7:00 p.m. at Nineteen Restaurant in Hampstead (Olde Point).
  - Saturday, December 7<sup>th</sup>, 2019 Children's Christmas Party – beginning at 10:00 a.m. until 1:00 p.m. in the Community Center
  - Saturday, December 14<sup>th</sup>, 2019 Greater Topsail Area Flotilla – beginning at 5:00 p.m. at the Soundside Park in Surf City.

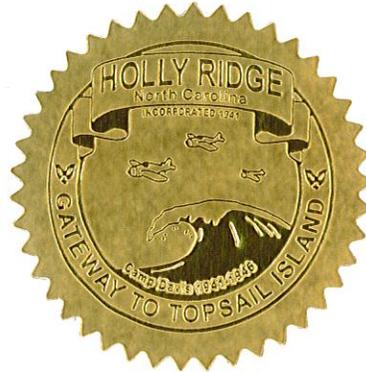
**Closed Session**

A motion was made by **Councilman Hines** and seconded by **Councilwoman Collins** to enter into Closed Session for the discussion of contracts per North Carolina General Statute 143-318.11 (a) (5). **All Agreed.**

Following Closed Session Mayor Dingler stated no action was taken.

**Adjournment**

A motion was made by **Mayor Pro-Tem Stanley** and seconded by **Councilwoman Collins** to adjourn at 8:40 p.m. **All Agreed.**



**Attest:**

  
Anita Dingler, Mayor

  
Heather Reynolds, CMC, Town Clerk

**These minutes were recorded and prepared by Deputy Town Clerk, Tracy Martin.**