

Anita Dinger
Mayor

Carolyn Stanley
Mayor Pro-Tem

Greg Hines
Councilmember

Rena Bragg
Councilmember

Pamala Hall
Councilmember

Kelly Collins
Councilmember

Town of Holly Ridge

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Holly Ridge, North Carolina 28445

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Heather Reynolds, CMC
Interim Town Manager

Tracy Martin
Deputy Town Clerk

**HOLLY RIDGE TOWN COUNCIL
REGULAR MONTHLY MEETING AGENDA
December 10th, 2019
All Items Are For Discussion and Possible Action
7:00 p.m.**

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Approval of Agenda**
4. **Persons Wishing to Address the Town Council**
5. **Public Hearings**
6. **Town Manager Report**
7. **Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular meeting)**
 - A. **Approval of the Following Minutes**
 - November 12th, 2019 Regular Monthly Meeting
 - November 12th, 2019 Closed Session Minutes
 - B. **Department Head Reports**
 - Finance Department
 - Fire Department
 - Police Department
8. **Old Business**
 - A. **Follow up and Discussion of the placement of the Electronic Sign**
Recommendation: Action to approve a location to place the new electronic town sign
9. **Organizational Meeting**
 - A. **Onslow County Judge Surles will administer the Oath of Office to the following board Members:**
 - Councilwoman Rena Bragg
 - Councilwoman Pam Hall
 - Councilman Dexter Sholar

- B. Appointment of Mayor Pro-Tem
- C. Appointment of the ONWASA Representative

10. **Presentation & Reception**

- A. Adoption of Presentation of a Resolution of Appreciation and a Plaque in honor of out- going Mayor Pro-Tem Carolyn Stanley.
- B. Recess for Reception

11. **New Business**

- A. Discussion and Possible Approval to Replace the Doors of the Town Hall
Recommendation: Action to approve the purchase of doors for the Town Hall 10-540-00-1 M/R Building and Grounds in the Amount of \$10,888.32.

12. **Persons Wishing to Address the Town Council**

13. **Town Council Comments**

14. **Announcements:**

- Thursday, December 12th, 2019 ONWASA Board Meeting – beginning at 6:00 p.m. in the Jacksonville City Hall.
- Saturday, December 14th, 2019 First Annual Flotilla – beginning at 5:00 Surf City Soundside Park
- Friday, December 20th, 2019 Town Hall Closed from 12:30 until 2:30 for the employee Christmas Luncheon
- Tuesday, December 24th, Wednesday, December 25th and Thursday, December 26th, 2019 Town Hall Closed in Observance of Christmas.
- Tuesday, January 1st, 2019 Town Hall Closed in Observance of New Year’s Day

15. **Closed Session**

16. **Adjournment**

Holly Ridge
Statement of Revenue and Expenditures

Revenue Account Range: First to Last Include Non-Anticipated: Yes Year To Date As Of: 12/01/19
 Expend Account Range: First to Last Include Non-Budget: No Current Period: 12/01/19 to 12/01/19
 Print Zero YTD Activity: No Prior Year: 12/01/18 to 12/01/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-301-00-0	Property Taxes (Prior Year)	0.00	66,123.00	0.00	1,126.37	0.00	64,996.63-	2
10-301-91-0	Property Taxes (Current Year)	0.00	1,256,337.00	0.00	30,671.86	0.00	1,225,665.14-	2
10-301-91-1	Dmv Taxes	0.00	94,263.75	0.00	8,985.62	0.00	85,278.13-	10
10-302-00-0	FEMA Public Assistance	0.00	0.00	0.00	239,398.09	0.00	239,398.09	0
10-317-00-0	Interest On Taxes	0.00	10,000.00	0.00	112.17	0.00	9,887.83-	1
10-325-00-0	Privilege Licenses	0.00	50.00	0.00	8,092.81	0.00	8,042.81	***
10-329-00-0	Interest Income	0.00	1,500.00	0.00	387.65	0.00	1,112.35-	26
10-330-00-0	Parks And Recreation	0.00	800.00	0.00	42.00	0.00	758.00-	5
10-330-01-0	Special Event	0.00	2,000.00	0.00	100.00	0.00	1,900.00-	5
10-331-00-0	Liberty Fountain	0.00	250.00	0.00	10.00	0.00	240.00-	4
10-335-00-0	Miscellaneous Income	0.00	5,000.00	0.00	36,976.49	0.00	31,976.49	740
10-335-01-0	ONWASA Satellite Office	0.00	35,000.00	0.00	14,583.35	0.00	20,416.65-	42
10-337-00-0	Utility Franchise Tax	0.00	123,421.89	0.00	0.00	0.00	123,421.89-	0
10-338-00-0	Cable Franchise Tax	0.00	14,074.92	0.00	0.00	0.00	14,074.92-	0
10-345-00-0	Local Option Sales Tax	0.00	612,267.20	0.00	60,277.19	0.00	551,990.01-	10
10-347-00-0	ABC Revenue	0.00	25,000.00	0.00	15,307.00	0.00	9,693.00-	61
10-349-00-0	Solid Waste Tax	0.00	1,068.74	0.00	0.00	0.00	1,068.74-	0
10-351-00-0	Court Fees	0.00	4,500.00	0.00	3,834.00	0.00	666.00-	85
10-352-00-0	Civil Citations	0.00	300.00	0.00	500.00	0.00	200.00	167
10-353-00-0	Homeowner Recovery	0.00	150.00	0.00	58.00	0.00	92.00-	39
10-354-00-0	Substance Tax Proceeds	0.00	800.00	0.00	513.13	0.00	286.87-	64
10-355-00-0	Zoning Permits	0.00	6,260.00	0.00	300.00	0.00	5,960.00-	5
10-355-01-0	Planning/Zoning Fees	0.00	10,000.00	0.00	7,475.00	0.00	2,525.00-	75
10-357-00-0	Building Fees	0.00	300,000.00	0.00	93,208.12	0.00	206,791.88-	31
10-359-00-0	Garbage Collection (Solid Waste Fees)	0.00	220,000.00	0.00	88,750.64	0.00	131,249.36-	40
10-361-00-0	Recycling Fees	0.00	60,000.00	0.00	26,002.89	0.00	33,997.11-	43
10-367-01-0	County/State Sales Tax Refund	0.00	6,000.00	0.00	0.00	0.00	6,000.00-	0
10-399-00-0	Fund Balance Appropriation	0.00	313,278.33	0.00	0.00	0.00	313,278.33-	0
10-400-00-0	Community Building	0.00	12,000.00	0.00	6,097.50	0.00	5,902.50-	51
10-415-01-0	Onslow County Tourism	0.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
	Fund 10 Revenue Total	0.00	3,185,444.83	0.00	642,809.88	0.00	2,542,634.95-	13

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-410-00-0	Governing Board:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-410-01-0	Salaries	0.00	16,200.00	0.00	7,266.40	0.00	8,933.60	45
10-410-02-0	Social Security	0.00	1,240.00	0.00	0.00	0.00	1,240.00	0
10-410-04-0	Prof. Serv. Legal	0.00	18,000.00	0.00	7,000.00	0.00	11,000.00	39
10-410-04-1	Prof Serv Audit	0.00	12,950.00	0.00	0.00	0.00	12,950.00	0
10-410-05-0	Ads/Notices	0.00	2,500.00	0.00	856.42	0.00	1,643.58	34
10-410-06-0	Codes Services	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-410-07-0	Contracted Services	0.00	115,700.00	0.00	28,409.58	0.00	87,290.42	25
10-410-08-0	Donations to Other Organizations	0.00	4,000.00	0.00	3,000.00	0.00	1,000.00	75
10-410-09-0	Departmental Supplies	0.00	2,500.00	0.00	483.00	0.00	2,017.00	19
10-410-10-0	Dues & Subscriptions	0.00	5,000.00	0.00	795.74	0.00	4,204.26	16
10-410-11-0	Travel, Training, Meetings	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-410-12-0	Consumables	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-410-13-0	Tax Refunds	0.00	2,000.00	0.00	432.40	0.00	1,567.60	22
10-410-14-0	Elections	0.00	5,200.00	0.00	0.00	0.00	5,200.00	0
10-420-00-0	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-420-02-0	Salaries	0.00	162,138.79	0.00	66,887.52	0.00	95,251.27	41
10-420-02-1	Longevity	0.00	2,300.30	0.00	0.00	0.00	2,300.30	0
10-420-02-2	Christmas Bonus	0.00	450.00	0.00	300.00	0.00	150.00	67
10-420-05-0	Social Security	0.00	10,052.60	0.00	4,424.25	0.00	5,628.35	44
10-420-07-0	Retirement	0.00	15,915.56	0.00	4,131.14	0.00	11,784.42	26
10-420-08-0	401K	0.00	4,892.67	0.00	1,371.02	0.00	3,521.65	28
10-420-09-0	Other Fringe Benefits--Ins	0.00	25,890.24	0.00	4,149.12	0.00	21,741.12	16
10-420-10-0	Training	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-420-11-1	Telephone	0.00	3,000.00	0.00	1,735.81	0.00	1,264.19	58
10-420-14-0	Travel & Expenses	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-420-16-0	M/R Equipment	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-420-26-0	Advertising	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-420-32-0	Office Supplies	0.00	3,500.00	0.00	1,597.38	0.00	1,902.62	46
10-420-33-0	Departmental Supplies	0.00	3,850.00	0.00	791.51	0.00	3,058.49	21
10-420-53-0	Dues And Subscriptions	0.00	1,500.00	0.00	470.00	0.00	1,030.00	31
10-420-57-0	Miscellaneous	0.00	4,250.00	0.00	829.09	0.00	3,420.91	20
10-500-00-0	PD DEBT SERVICE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-500-87-0	Community Building	0.00	0.00	0.00	13.29	0.00	13.29-	0
10-510-00-0	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-510-02-0	Salaries--Police Dept	0.00	530,814.23	0.00	217,989.60	0.00	312,824.63	41
10-510-02-1	Longevity	0.00	4,576.67	0.00	0.00	0.00	4,576.67	0
10-510-02-3	Christmas Bonus	0.00	1,650.00	0.00	0.00	0.00	1,650.00	0
10-510-03-0	Psa Salary	0.00	19,560.00	0.00	0.00	0.00	19,560.00	0
10-510-04-0	Retiree Benefits	0.00	20,131.32	0.00	6,677.99	0.00	13,453.33	33

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-510-05-0	Social Security	0.00	32,910.48	0.00	16,640.36	0.00	16,270.12	51
10-510-07-0	Retirement	0.00	51,856.62	0.00	16,776.72	0.00	35,079.90	32
10-510-08-0	401K	0.00	41,476.74	0.00	12,594.47	0.00	28,882.27	30
10-510-09-0	Other Fringe Benefits--Ins	0.00	71,198.16	0.00	22,423.21	0.00	48,774.95	31
10-510-10-0	Training	0.00	2,023.00	0.00	406.82	0.00	1,616.18	20
10-510-11-1	Telephone	0.00	14,808.00	0.00	3,775.89	0.00	11,032.11	26
10-510-11-2	Charter/Cable	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
10-510-14-0	Travel & Expenses	0.00	2,500.00	0.00	472.94	0.00	2,027.06	19
10-510-16-0	M/R Equipment	0.00	8,000.00	0.00	4,597.80	0.00	3,402.20	57
10-510-17-0	M/R Auto	0.00	15,324.00	0.00	2,428.85	0.00	12,895.15	16
10-510-31-0	Auto Supplies - Fuel	0.00	21,000.00	0.00	20.00	0.00	20,980.00	0
10-510-33-0	Departmental Supplies	0.00	4,000.00	0.00	834.45	0.00	3,165.55	21
10-510-34-0	Substance Tax Expenditures	0.00	1,500.00	0.00	150.00	0.00	1,350.00	10
10-510-36-0	Uniforms	0.00	6,000.00	0.00	1,444.71	0.00	4,555.29	24
10-510-53-0	Dues & Subscriptions	0.00	5,200.00	0.00	4,559.00	0.00	641.00	88
10-510-57-0	Miscellaneous	0.00	3,000.00	0.00	2,262.29	0.00	737.71	75
10-510-74-0	Police Capital Outlay	0.00	10,800.00	0.00	0.00	0.00	10,800.00	0
10-510-84-1	Debt Services - Building	0.00	77,240.00	0.00	0.00	0.00	77,240.00	0
10-540-00-0	Public Buildings & Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0
10-540-00-1	M/R Buildings and Grounds	0.00	221,000.00	0.00	27,546.70	0.00	193,453.30	12
10-540-00-2	Utilities	0.00	14,000.00	0.00	2,694.60	0.00	11,305.40	19
10-540-00-3	Cleaning Services	0.00	7,800.00	0.00	3,150.00	0.00	4,650.00	40
10-540-00-4	Cleaning Supplies	0.00	700.00	0.00	0.00	0.00	700.00	0
10-540-00-5	Pest Control	0.00	995.00	0.00	360.00	0.00	635.00	36
10-540-00-6	Capital Outlay	0.00	10,000.00	0.00	2,797.41	0.00	7,202.59	28
10-560-00-0	Streets - Municipal	0.00	0.00	0.00	0.00	0.00	0.00	0
10-560-13-0	STREET LIGHTS	0.00	72,335.00	0.00	18,813.81	0.00	53,521.19	26
10-560-14-0	Debt Services	0.00	258,061.33	0.00	198,458.46	0.00	59,602.87	77
10-560-15-0	Capital Improvements	0.00	42,376.00	0.00	0.00	0.00	42,376.00	0
10-580-45-0	SANITATION:	0.00	280,000.00	0.00	82,761.50	0.00	197,238.50	30
10-610-00-0	MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-610-02-0	Salaries Maintenance	0.00	199,640.78	0.00	81,704.91	0.00	117,935.87	41
10-610-02-1	Longevity Pay Maintenance	0.00	1,418.75	0.00	0.00	0.00	1,418.75	0
10-610-02-2	Christmas Bonus	0.00	750.00	0.00	0.00	0.00	750.00	0
10-610-05-0	Social Security Maintenance	0.00	12,377.73	0.00	6,221.72	0.00	6,156.01	50
10-610-07-0	Retirement Maintenance	0.00	17,972.38	0.00	6,161.13	0.00	11,811.25	34
10-610-08-0	401K	0.00	5,964.29	0.00	2,043.71	0.00	3,920.58	34
10-610-09-0	Insurance	0.00	32,362.80	0.00	10,372.80	0.00	21,990.00	32
10-610-10-0	Training	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-610-11-1	Telephone	0.00	3,300.00	0.00	1,009.50	0.00	2,290.50	31

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-610-16-0	M/R Equipment	0.00	8,320.00	0.00	1,669.42	0.00	6,650.58	20
10-610-17-0	M/R Auto	0.00	7,635.00	0.00	257.71	0.00	7,377.29	3
10-610-31-0	Auto Supplies	0.00	7,053.00	0.00	0.00	0.00	7,053.00	0
10-610-33-0	Departmental Supplies	0.00	6,867.00	0.00	2,042.83	0.00	4,824.17	30
10-610-34-0	Mosquito Control	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0
10-610-36-0	Uniforms	0.00	3,300.00	0.00	1,186.15	0.00	2,113.85	36
10-610-57-0	Miscellaneous	0.00	2,705.00	0.00	759.05	0.00	1,945.95	28
10-610-74-0	Capital Outlay-Equipment	0.00	45,357.00	0.00	43,543.93	0.00	1,813.07	96
10-620-00-0	PARKS AND RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-620-91-0	Events	0.00	5,000.00	0.00	910.20	0.00	4,089.80	18
10-620-91-1	Salaries	0.00	13,806.00	0.00	5,656.03	0.00	8,149.97	41
10-620-91-2	Parks,Grounds, Revitalization	0.00	15,000.00	0.00	350.78	0.00	14,649.22	2
10-620-93-0	Community Building	0.00	9,979.00	0.00	411.26	0.00	9,567.74	4
10-620-94-0	Liberty Fountain	0.00	2,500.00	0.00	192.32	0.00	2,307.68	8
10-620-95-0	Fireworks	0.00	11,500.00	0.00	11,500.00	0.00	0.00	100
10-620-96-0	Capital Improvements	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-660-00-0	FINANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-660-01-0	Salary	0.00	57,469.50	0.00	22,925.18	0.00	34,544.32	40
10-660-02-0	Longevity	0.00	25.00	0.00	0.00	0.00	25.00	0
10-660-03-0	Christmas Bonus	0.00	150.00	0.00	0.00	0.00	150.00	0
10-660-04-0	Social Security	0.00	3,563.11	0.00	2,166.80	0.00	1,396.31	61
10-660-05-0	Retirement	0.00	5,156.82	0.00	2,180.43	0.00	2,976.39	42
10-660-06-0	401K	0.00	1,711.33	0.00	723.60	0.00	987.73	42
10-660-07-0	Other Fringe Benefits--Ins	0.00	6,472.56	0.00	2,074.56	0.00	4,398.00	32
10-660-08-0	Contracted Services	0.00	42,000.00	0.00	17,249.13	0.00	24,750.87	41
10-660-09-0	Office Supplies	0.00	750.00	0.00	297.37	0.00	452.63	40
10-660-10-0	Training	0.00	650.00	0.00	0.00	0.00	650.00	0
10-660-11-0	Travel and Expenses	0.00	800.00	0.00	0.00	0.00	800.00	0
10-660-12-0	Dues & Subscriptions	0.00	500.00	0.00	0.00	0.00	500.00	0
10-660-13-0	Telephone	0.00	455.00	0.00	0.00	0.00	455.00	0
10-660-14-0	Miscellaneous	0.00	500.00	0.00	0.00	0.00	500.00	0
10-660-15-0	Bank Service Charges	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0
10-710-00-0	INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-710-02-0	Salaries Inspections	0.00	212,617.53	0.00	69,893.81	0.00	142,723.72	33
10-710-02-1	Longevity Pay Inspections	0.00	758.88	0.00	0.00	0.00	758.88	0
10-710-02-2	Christmas Bonus	0.00	600.00	0.00	0.00	0.00	600.00	0
10-710-05-0	Social Security	0.00	13,182.29	0.00	5,371.98	0.00	7,810.31	41
10-710-07-0	Retirement	0.00	19,126.51	0.00	5,095.98	0.00	14,030.53	27
10-710-08-0	401K	0.00	5,964.29	0.00	1,691.13	0.00	4,273.16	28
10-710-09-0	Other Fringe Benefits--Insurance	0.00	25,890.24	0.00	6,223.68	0.00	19,666.56	24

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-710-10-0	Training	0.00	3,000.00	0.00	70.00	0.00	2,930.00	2
10-710-11-1	Telephone	0.00	2,300.00	0.00	909.84	0.00	1,390.16	40
10-710-14-0	Travel & Expense	0.00	4,000.00	0.00	428.39	0.00	3,571.61	11
10-710-16-0	M/R Equipment	0.00	6,511.88	0.00	0.00	0.00	6,511.88	0
10-710-17-0	M/R Auto	0.00	2,100.00	0.00	324.22	0.00	1,775.78	15
10-710-31-0	Auto Supplies	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
10-710-33-0	Department Supplies	0.00	8,260.00	0.00	0.00	0.00	8,260.00	0
10-710-36-0	Uniforms	0.00	1,250.00	0.00	330.19	0.00	919.81	26
10-710-45-0	Planning and Zoning Contract	0.00	10,000.00	0.00	7,255.88	0.00	2,744.12	73
10-710-53-0	Dues & Subscriptions	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-710-57-0	Miscellaneous	0.00	250.00	0.00	0.00	0.00	250.00	0
10-999-00-0	ORGANIZATIONAL EXPENSES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-999-01-0	Insurance & Bond	0.00	50,000.00	0.00	47,901.41	0.00	2,098.59	96
10-999-02-0	Contracted Services	0.00	36,600.00	0.00	4,460.93	0.00	32,139.07	12
10-999-03-0	Website	0.00	5,000.00	0.00	4,306.06	0.00	693.94	86
10-999-04-0	Postage	0.00	3,000.00	0.00	1,329.26	0.00	1,670.74	44
10-999-05-0	Unemployment Insurance	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-999-06-0	Economic Development Grant	0.00	9,225.00	0.00	0.00	0.00	9,225.00	0
10-999-07-0	Interest For Truck Payments	0.00	45,775.00	0.00	0.00	0.00	45,775.00	0
10-999-08-0	Contingencies	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-999-09-0	Health Reimbursement Arrangement	0.00	25,200.00	0.00	21,400.00	0.00	3,800.00	85
	Fund 10 Expend Total	0.00	3,383,790.38	0.00	1,186,184.53	0.00	2,197,605.85	35

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10		0.00	0.00	642,809.88	0.00	0.00	1,186,184.53	543,374.65-

Holly Ridge
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
11-343-00-0	Powell Bill Allocation	0.00	56,232.24	0.00	0.00	0.00	56,232.24-	0
11-357-00-0	Building Fee Income	0.00	0.00	0.00	894.18	0.00	894.18	0
	Fund 11 Revenue Total	0.00	56,232.24	0.00	894.18	0.00	55,338.06-	2

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
11-570-00-0	MAINTENANCE REPAIR/AUTO:	0.00	0.00	0.00	0.00	0.00	0.00	0
11-570-18-0	M/R Streets	0.00	175,200.35	0.00	120,031.73	0.00	55,168.62	69
	Fund 11 Expend Total	0.00	175,200.35	0.00	120,031.73	0.00	55,168.62	69

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
11		0.00	0.00	894.18	0.00	0.00	120,031.73	119,137.55-

Holly Ridge
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10		0.00	0.00	642,809.88	0.00	0.00	1,186,184.53	543,374.65-
11		0.00	0.00	894.18	0.00	0.00	120,031.73	119,137.55-
	Final Total	0.00	0.00	643,704.06	0.00	0.00	1,306,216.26	662,512.20-

Holly Ridge Vol Fire Rescue

NOV2019

Date:	Call Type:	Time	Location
1	Brush/Outside Fire	0044	Town
1	Medical Emergency	0921	County
1	Medical Emergency	1722	County
1	Medical Emergency	1800	County
2	Fire Alarm Activation	0254	M/A
2	Traffic Crash	1345	County
2	Medical Emergency	2039	County
3	Medical Emergency	1254	Town
3	Traffic Crash	1155	Town
4	Medical Emergency	1225	County
4	Medical Emergency	2237	Town
6	Medical Emergency	0839	Town
6	Medical Emergency	2112	Town
8	Structure Fire	2032	M/A
8	Structure Fire	2252	M/A
9	Structure Fire	0652	M/A
9	Structure Fire	0723	Town
9	Medical Emergency	1847	County
10	Medical Emergency	1212	Town
10	Medical Emergency	2056	Town
11	Structure Fire	1235	M/A
13	Medical Emergency	1020	Town
19	Medical Emergency	2013	Town
20	Medical Emergency	2152	Town
21	Medical Emergency	1706	Town
21	Medical Emergency	2222	Town
22	Medical Emergency	0421	Town
22	Medical Emergency	1646	Town
22	Medical Emergency	1701	Town
23	Traffic Crash	0448	Town
23	Structure Fire	1712	M/A
23	Medical Emergency	1817	Town
24	Medical Emergency	2337	Town
24	Medical Emergency	0914	Town
24	Medical Emergency	1155	Town
24	Medical Emergency	1505	Town
25	Medical Emergency	0859	Town

26	Traffic Crash	1252	County
26	Traffic Crash	1527	Town
29	Brush/Outside Fire	1623	Town
29	Medical Emergency	1829	County
30	Medical Emergency	2125	County

Total: 42

Staff on Duty: 18

Tracy

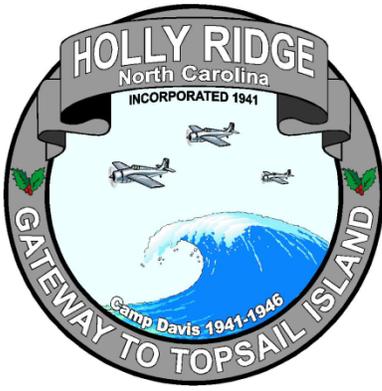
Activity Log Event Summary (Cumulative Totals)

Holly Ridge Police Department

(11/01/2019 - 11/30/2019)

# 1 Death	2	# 5 Break/Enter	2
# 6 Larceny	5	# 7 Larceny M/V	3
#11 Fraud	3	#13 DWLR	2
#19 Disturbance	8	#21 DWI	2
#25 Illegal Dumping	1	#26 Alarm Activation	12
#27 Suspicious Person	6	#27 Suspicious Vehicle	3
#29 Animal	2	#33 Traffic	4
#34 Crash Report	4	#35 E-Citation	86
#35 Traffic Citation	4	#35 Traffic Citation Other	5
#35 Traffic Citation-C&R	11	#35 Traffic Citation-Expired registration	2
#35 Traffic Citation-Fail to register motor vehicle	1	#35 Traffic Citation-NOL	3
#35 Traffic Citation-Open container	1	#35 Traffic Citation-Passing Stopped School Bus	3
#35 Traffic Citation-Speeding	66	#35 Traffic Citation-Stop light	3
#35 Traffic Citation-Stop sign/flashing red light	8	#36 Funeral Escort	1
#41 Vehicle Unlock	3	#43 Found/Recovered Property	1
#44 Property Damage	3	#46 Open Door	3
#48 Welfare Check	4	#52 Assist EMS	2
#52 Assist Fire Dept.	1	#52 Assist NCSHP	2
#52 Assist O.C.S.D.	5	#53 Arrest Warrant/Wanted	2
#58 General Police Service	13	#58 General Police Service - Fingerprints	2
#62 Noise Violation	2	#63 Town Ordinance Violation	1
#65 Civil Citation	1	Arrest	6
Business Check	1,094	Residential Check	37
Vehicle Stop	100	Verbal Warning	11
Written Warning	1		

Total Number Of Events: 1,547



Town Council Regular Meeting Agenda

Agenda
Item: **8-A**

Date: 12/10/2019

Subject: Follow-Up and Discussion of the Placement of the Electronic Sign

Issue Statement

Mike McFann, Public Works Director and I will be answering the following questions for the Town Council during the Regular Meeting after exploring both options for the new electronic sign:

- In front of the Post Office (near Pappendick)
 - How far off of the road will the sign be?
 - Will we need to secure an encroachment agreement from DOT?
 - How long before the power could be installed?
 - Once power is to the parcel, how long will installation take?
 - How much clearing will the Town need to do in order for the sign to be visible?
 - Will the sign be bricked around it?
 - Any pros or cons or complications for this location from your point of view?

- In front of the Century Link Building/Fire Department
 - How far off of the road will the sign be?
 - How close to the Fire Department's Sign will ours be?
 - Will we need an encroachment agreement from DOT?
 - How long for the power to be installed?
 - Will we brick the sign?
 - Any pros or cons or complications for this location from your point of view?

Action Needed

Discussion

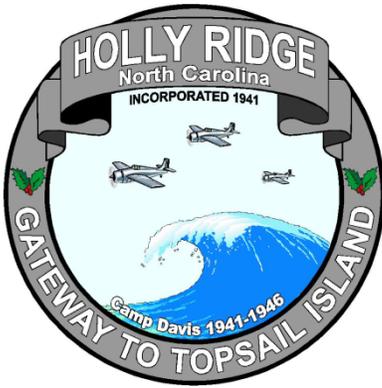
Recommendation

Action to approve a location to place the new electronic town sign

Attachments

N/A

Town of HOLLY RIDGE



PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

OATH OF OFFICE

“I, Rena Bragg, do solemnly swear (or affirm) that I will support and maintain the Constitution and Laws of the United States, and the Constitution and Laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as **MEMBER OF THE HOLLY RIDGE TOWN COUNCIL,** so help me GOD”.

Rena Bragg, Councilwoman

Honorable Judge Michael Surles

Heather Reynolds, Interim Manager

Tracy Martin, Deputy Town Clerk

Date

Term: 12/2019 – 12/2021

Town of HOLLY RIDGE



PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

OATH OF OFFICE

“I Pamala Hall, do solemnly swear (or affirm) that I will support and maintain the Constitution and Laws of the United States, and the Constitution and Laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as **MEMBER OF THE HOLLY RIDGE TOWN COUNCIL**, so help me GOD”.

Pamala Hall, Councilwoman

Honorable Judge Michael Surles

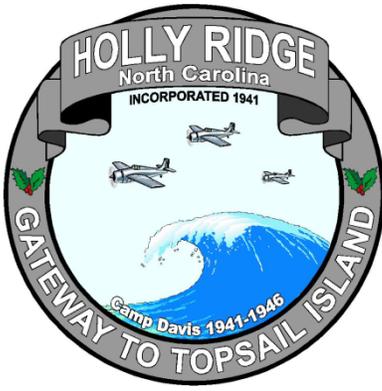
Heather Reynolds, Interim Manager

Tracy Martin, Deputy Town Clerk

Date

Term: 12/2019 – 12/2021

Town of HOLLY RIDGE



PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

OATH OF OFFICE

“**I Dexter Sholar**, do solemnly swear (or affirm) that I will support and maintain the Constitution and Laws of the United States, and the Constitution and Laws of North Carolina, not inconsistent therewith, and that I will faithfully discharge the duties of my office as **MEMBER OF THE HOLLY RIDGE TOWN COUNCIL**, so help me GOD”.

Dexter Sholar, Councilman

Honorable Judge Michael Surles

Heather Reynolds, Interim Manager

Tracy Martin, Deputy Town Clerk

Date

Term: 12/2019 – 12/2021



Town Council Regular Meeting Agenda

Agenda Item:	11-A
Date:	12/10/2019

Subject: Discussion and Possible Approval to Replace the Doors of the Town Hall

Mike McFann, Public Works Director has seen the need to replace the exterior doors of the Town Hall. The current doors are not very secure and should be upgraded to a commercial grade door.

The total cost to replace all three doors of the Town Hall is \$10,888.32 which includes labor.

This purchase can be funded from M/R Building and Grounds 10-540-00-1 with a current balance of \$193,453.

Action Needed

Discussion

Recommendation

Action to approve the replacement of the exterior doors of the Town Hall in the amount of \$10,888.32 from Line Item 10-540-00-1 M/R Building and Grounds

Attachments:

- Estimate from Glass Pro

GlassPro

349 A Center Street
 Jacksonville, NC 28546 US
 910-353-3995
 joeglaspro@gmail.com

Estimate

ADDRESS
 Town Of Holly Ridge
 212 N Dyson St
 Holly Ridge, NC

ESTIMATE 1088
 DATE 10/07/2019

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
10/07/2019	Door	Materials to replace front entrance doors		4,770.80	4,770.80T
10/07/2019	Labor	Labor to replace front entrance doors	1	593.84	593.84T
10/07/2019	Door	Materials to replace set of side doors #1	1	2,083.76	2,083.76T
10/07/2019	Labor	Labor to replace side doors #1	1	321.92	321.92T
10/07/2019	Door	Materials to replace set of side doors #2	1	2,083.76	2,083.76T
10/07/2019	Labor	Labor to install set of side doors# 2	1	321.92	321.92T
SUBTOTAL					10,176.00
TAX					712.32
TOTAL					\$10,888.32

Accepted By

Accepted Date