

Anita Dingler
Mayor

Carolyn Stanley
Mayor Pro-Tem

Greg Hines
Councilmember

Rena Bragg
Councilmember

Pamala Hall
Councilmember

Kelly Collins
Councilmember

Town of Holly Ridge

Post Office Box 145
Holly Ridge, North Carolina 28445

Telephone (910) 329-7081
Fax (910) 329-1593



Heather Reynolds, CMC
Interim Town Manager

Tracy Martin
Deputy Town Clerk

**HOLLY RIDGE TOWN COUNCIL
REGULAR MONTHLY MEETING AGENDA
August 13th, 2019
All Items Are For Discussion and Possible Action
7:00 p.m.**

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Approval of Agenda**
4. **Persons Wishing to Address the Town Council**
5. **Public Hearings**
6. **Town Manager Report**
7. **Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular meeting)**
 - A. **Approval of the Following Minutes**
 - **July 9th, 2019 Regular Monthly Meeting**
 - B. **Department Head Reports**
 - **Finance Department**
 - **Fire Department**
 - **Police Department**
 - C. **Committee Reports**
 - **Planning Board**
 - **Board of Adjustment**
 - **ONWASA**
8. **Old Business**
9. **New Business**
 - A. **Possible Adoption of Budget Amendment # 6 for Fiscal Year 2018 – 2019**
Recommendation: Action to approve a budget amendment in the amount \$22,278.09 for the increase in the invoiced amount for the debris collection after Hurricane Florence.

- B. Possible Adoption of Budget Amendment #1 for Fiscal Year 2019 – 2020**
Recommendation: Action to approve a budget amendment in the amount \$200,000.00 to cover the increase of revenue funds the Town is expected to receive for FEMA Public Assistance.

10. Persons Wishing to Address the Town Council

11. Town Council Comments

12. Announcements:

- **Tuesday, August 20th, 2019 Planning Board Meeting-beginning at 6:30 p.m. in the Council Chambers**
- **Tuesday, August 27th, 2019 Board of Adjustment Meeting-beginning at 6:30 p.m. in the Council Chambers**
- **Monday, September 2nd, 2019 Town Hall closed in Observance of Labor Day**
- **Thursday, September 12th, 2019 Four Town Meeting-beginning at 6:30 p.m. at Holland Shelter Restaurant**

13. Closed Session

14. Adjournment

Holly Ridge
Statement of Revenue and Expenditures

Revenue Account Range: First to Last Include Non-Anticipated: Yes Year To Date As Of: 08/07/19
 Expend Account Range: First to Last Include Non-Budget: No Current Period: 07/01/19 to 08/07/19
 Print Zero YTD Activity: No Prior Year: 07/01/18 to 08/07/18

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-301-00-0	Property Taxes (Prior Year)	408.48	66,123.00	0.00	0.00	0.00	66,123.00-	0
10-301-91-0	Property Taxes (Current Year)	42,118.58	1,256,337.00	0.00	0.00	0.00	1,256,337.00-	0
10-301-91-1	Dmv Taxes	8,459.57	94,263.75	0.00	0.00	0.00	94,263.75-	0
10-317-00-0	Interest On Taxes	37.27	10,000.00	0.00	0.00	0.00	10,000.00-	0
10-325-00-0	Privilege Licenses	0.00	50.00	0.00	0.00	0.00	50.00-	0
10-329-00-0	Interest Income	164.97	1,500.00	0.00	0.00	0.00	1,500.00-	0
10-330-00-0	Parks And Recreation	833.00	800.00	0.00	0.00	0.00	800.00-	0
10-330-01-0	Special Event	125.00	2,000.00	0.00	0.00	0.00	2,000.00-	0
10-331-00-0	Liberty Fountain	30.00	250.00	0.00	0.00	0.00	250.00-	0
10-335-00-0	Miscellaneous Income	151.50	5,000.00	0.00	0.00	0.00	5,000.00-	0
10-335-01-0	ONWASA Satellite Office	2,916.63	35,000.00	0.00	0.00	0.00	35,000.00-	0
10-337-00-0	Utility Franchise Tax	0.00	123,421.89	0.00	0.00	0.00	123,421.89-	0
10-338-00-0	Cable Franchise Tax	0.00	14,074.92	0.00	0.00	0.00	14,074.92-	0
10-345-00-0	Local Option Sales Tax	51,767.84	612,267.20	0.00	0.00	0.00	612,267.20-	0
10-347-00-0	ABC Revenue	0.00	25,000.00	0.00	0.00	0.00	25,000.00-	0
10-349-00-0	Solid Waste Tax	0.00	1,068.74	0.00	0.00	0.00	1,068.74-	0
10-351-00-0	Court Fees	918.00	4,500.00	0.00	0.00	0.00	4,500.00-	0
10-352-00-0	Civil Citations	100.00	300.00	0.00	0.00	0.00	300.00-	0
10-353-00-0	Homeowner Recovery	14.00	150.00	2.00	2.00	0.00	148.00-	1
10-354-00-0	Substance Tax Proceeds	45.08	800.00	0.00	0.00	0.00	800.00-	0
10-355-00-0	Zoning Permits	0.00	6,260.00	0.00	0.00	0.00	6,260.00-	0
10-355-01-0	Planning/Zoning Fees	1,780.00	10,000.00	490.00	490.00	0.00	9,510.00-	5
10-357-00-0	Building Fees	17,701.57	300,000.00	2,959.20	2,959.20	0.00	297,040.80-	1
10-359-00-0	Garbage Collection (Solid Waste Fees)	21,529.80	220,000.00	0.00	0.00	0.00	220,000.00-	0
10-361-00-0	Recycling Fees	5,894.57	60,000.00	0.00	0.00	0.00	60,000.00-	0
10-367-01-0	County/State Sales Tax Refund	0.00	6,000.00	0.00	0.00	0.00	6,000.00-	0
10-399-00-0	Fund Balance Appropriation	0.00	313,278.33	0.00	0.00	0.00	313,278.33-	0
10-400-00-0	Community Building	2,270.00	12,000.00	0.00	0.00	0.00	12,000.00-	0
10-415-01-0	Onslow County Tourism	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00-	0
10-999-99-9	CANCEL REVENUE	33,541.91	0.00	0.00	0.00	0.00	0.00	0
	Fund 10 Revenue Total	195,807.77	3,185,444.83	3,451.20	3,451.20	0.00	3,181,993.63-	0

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-410-00-0	Governing Board:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-410-01-0	Salaries	1,453.28	16,200.00	0.00	0.00	0.00	16,200.00	0
10-410-02-0	Social Security	0.00	1,240.00	0.00	0.00	0.00	1,240.00	0
10-410-04-0	Prof. Serv. Legal	0.00	18,000.00	0.00	0.00	0.00	18,000.00	0
10-410-04-1	Prof Serv Audit	0.00	12,950.00	0.00	0.00	0.00	12,950.00	0
10-410-05-0	Ads/Notices	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-410-06-0	Codes Services	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-410-07-0	Contracted Services	1,000.00	115,700.00	0.00	0.00	0.00	115,700.00	0
10-410-08-0	Donations to Other Organizations	0.00	4,000.00	2,000.00	2,000.00	0.00	2,000.00	50
10-410-09-0	Departmental Supplies	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-410-10-0	Dues & Subscriptions	2,936.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-410-11-0	Travel, Training, Meetings	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-410-12-0	Consumables	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-410-13-0	Tax Refunds	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-410-14-0	Elections	0.00	5,200.00	0.00	0.00	0.00	5,200.00	0
10-420-00-0	ADMINISTRATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-420-02-0	Salaries	28,355.65	162,138.79	564.30	564.30	0.00	161,574.49	0
10-420-02-1	Longevity	0.00	2,300.30	0.00	0.00	0.00	2,300.30	0
10-420-02-2	Christmas Bonus	0.00	450.00	0.00	0.00	0.00	450.00	0
10-420-05-0	Social Security	31.33	10,052.60	0.00	0.00	0.00	10,052.60	0
10-420-07-0	Retirement	0.00	15,915.56	0.00	0.00	0.00	15,915.56	0
10-420-08-0	401K	0.00	4,892.67	0.00	0.00	0.00	4,892.67	0
10-420-09-0	Other Fringe Benefits--Ins	2,247.22	25,890.24	0.00	0.00	0.00	25,890.24	0
10-420-10-0	Training	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-420-11-1	Telephone	115.50	3,000.00	234.49	234.49	0.00	2,765.51	8
10-420-14-0	Travel & Expenses	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-420-16-0	M/R Equipment	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0
10-420-26-0	Advertising	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-420-32-0	Office Supplies	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0
10-420-33-0	Departmental Supplies	0.00	3,850.00	0.00	0.00	0.00	3,850.00	0
10-420-53-0	Dues And Subscriptions	260.00	1,500.00	330.00	330.00	0.00	1,170.00	22
10-510-00-0	POLICE DEPARTMENT:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-510-02-0	Salaries--Police Dept	70,283.37	530,814.23	0.00	0.00	0.00	530,814.23	0
10-510-02-1	Longevity	0.00	4,576.67	0.00	0.00	0.00	4,576.67	0
10-510-02-3	Christmas Bonus	0.00	1,650.00	0.00	0.00	0.00	1,650.00	0
10-510-03-0	Psa Salary	0.00	19,560.00	0.00	0.00	0.00	19,560.00	0
10-510-04-0	Retiree Benefits	0.00	20,131.32	1,677.61	1,677.61	0.00	18,453.71	8
10-510-05-0	Social Security	0.00	32,910.48	0.00	0.00	0.00	32,910.48	0
10-510-07-0	Retirement	0.00	51,856.62	0.00	0.00	0.00	51,856.62	0
10-510-08-0	401K	2,839.19	41,476.74	0.00	0.00	0.00	41,476.74	0

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-510-09-0	Other Fringe Benefits--Ins	6,512.58	71,198.16	0.00	0.00	0.00	71,198.16	0
10-510-10-0	Training	0.00	2,023.00	0.00	0.00	0.00	2,023.00	0
10-510-11-1	Telephone	0.00	14,808.00	194.59	194.59	0.00	14,613.41	1
10-510-11-2	Charter/Cable	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
10-510-14-0	Travel & Expenses	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-510-16-0	M/R Equipment	320.00	8,000.00	495.00	495.00	0.00	7,505.00	6
10-510-17-0	M/R Auto	320.00	15,324.00	113.08	113.08	0.00	15,210.92	1
10-510-31-0	Auto Supplies - Fuel	0.00	21,000.00	0.00	0.00	0.00	21,000.00	0
10-510-33-0	Departmental Supplies	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
10-510-34-0	Substance Tax Expenditures	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0
10-510-36-0	Uniforms	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0
10-510-53-0	Dues & Subscriptions	24.00	5,200.00	2,470.00	2,470.00	0.00	2,730.00	48
10-510-57-0	Miscellaneous	0.00	3,000.00	376.68	376.68	0.00	2,623.32	13
10-510-74-0	Police Capital Outlay	14,790.00	10,800.00	0.00	0.00	0.00	10,800.00	0
10-510-84-1	Debt Services - Building	0.00	77,240.00	0.00	0.00	0.00	77,240.00	0
10-540-00-0	Public Buildings & Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0
10-540-00-1	M/R Buildings and Grounds	766.63	21,000.00	5,100.00	5,100.00	0.00	15,900.00	24
10-540-00-2	Utilities	184.43	14,000.00	99.52	99.52	0.00	13,900.48	1
10-540-00-3	Cleaning Services	750.00	7,800.00	600.00	600.00	0.00	7,200.00	8
10-540-00-4	Cleaning Supplies	0.00	700.00	0.00	0.00	0.00	700.00	0
10-540-00-5	Pest Control	135.00	995.00	72.00	72.00	0.00	923.00	7
10-540-00-6	Capital Outlay	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-560-00-0	Streets - Municipal	0.00	0.00	0.00	0.00	0.00	0.00	0
10-560-13-0	STREET LIGHTS	2,781.80	72,335.00	1,872.34	1,872.34	0.00	70,462.66	3
10-560-14-0	Debt Services	0.00	258,061.33	0.00	0.00	0.00	258,061.33	0
10-560-15-0	Capital Improvements	0.00	42,376.00	0.00	0.00	0.00	42,376.00	0
10-580-45-0	SANITATION:	0.00	280,000.00	0.00	0.00	0.00	280,000.00	0
10-610-00-0	MAINTENANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-610-02-0	Salaries Maintenance	25,652.56	199,640.78	0.00	0.00	0.00	199,640.78	0
10-610-02-1	Longevity Pay Maintenance	0.00	1,418.75	0.00	0.00	0.00	1,418.75	0
10-610-02-2	Christmas Bonus	0.00	750.00	0.00	0.00	0.00	750.00	0
10-610-05-0	Social Security Maintenance	0.00	12,377.73	0.00	0.00	0.00	12,377.73	0
10-610-07-0	Retirement Maintenance	0.00	17,972.38	0.00	0.00	0.00	17,972.38	0
10-610-08-0	401K	432.44	5,964.29	0.00	0.00	0.00	5,964.29	0
10-610-09-0	Insurance	2,998.40	32,362.80	0.00	0.00	0.00	32,362.80	0
10-610-10-0	Training	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
10-610-11-1	Telephone	0.00	3,300.00	0.00	0.00	0.00	3,300.00	0
10-610-16-0	M/R Equipment	0.00	8,320.00	0.00	0.00	0.00	8,320.00	0
10-610-17-0	M/R Auto	0.00	7,635.00	125.00	125.00	0.00	7,510.00	2
10-610-31-0	Auto Supplies	0.00	7,053.00	0.00	0.00	0.00	7,053.00	0

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-610-33-0	Departmental Supplies	0.00	6,867.00	0.00	0.00	0.00	6,867.00	0
10-610-34-0	Mosquito Control	1,970.56	8,000.00	0.00	0.00	0.00	8,000.00	0
10-610-36-0	Uniforms	0.00	3,300.00	0.00	0.00	0.00	3,300.00	0
10-610-57-0	Miscellaneous	0.00	2,705.00	0.00	0.00	0.00	2,705.00	0
10-610-74-0	Capital Outlay-Equipment	0.00	45,357.00	0.00	0.00	0.00	45,357.00	0
10-620-00-0	PARKS AND RECREATION:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-620-91-0	Events	157.00	5,000.00	810.20	810.20	0.00	4,189.80	16
10-620-91-1	Salaries	257.91	13,806.00	0.00	0.00	0.00	13,806.00	0
10-620-91-2	Parks,Grounds, Revitalization	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0
10-620-93-0	Community Building	0.00	9,979.00	79.18	79.18	0.00	9,899.82	1
10-620-94-0	Liberty Fountain	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-620-95-0	Fireworks	11,500.00	11,500.00	11,500.00	11,500.00	0.00	0.00	100
10-620-96-0	Capital Improvements	0.00	40,000.00	0.00	0.00	0.00	40,000.00	0
10-660-00-0	FINANCE:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-660-01-0	Salary	0.00	57,469.50	0.00	0.00	0.00	57,469.50	0
10-660-02-0	Longevity	0.00	25.00	0.00	0.00	0.00	25.00	0
10-660-03-0	Christmas Bonus	0.00	150.00	0.00	0.00	0.00	150.00	0
10-660-04-0	Social Security	0.00	3,563.11	0.00	0.00	0.00	3,563.11	0
10-660-05-0	Retirement	0.00	5,156.82	0.00	0.00	0.00	5,156.82	0
10-660-06-0	401K	0.00	1,711.33	0.00	0.00	0.00	1,711.33	0
10-660-07-0	Other Fringe Benefits--Ins	0.00	6,472.56	0.00	0.00	0.00	6,472.56	0
10-660-08-0	Contracted Services	10,836.67	42,000.00	0.00	0.00	0.00	42,000.00	0
10-660-09-0	Office Supplies	0.00	750.00	0.00	0.00	0.00	750.00	0
10-660-10-0	Training	0.00	650.00	0.00	0.00	0.00	650.00	0
10-660-11-0	Travel and Expenses	0.00	800.00	0.00	0.00	0.00	800.00	0
10-660-12-0	Dues & Subscriptions	0.00	500.00	0.00	0.00	0.00	500.00	0
10-660-13-0	Telephone	0.00	455.00	0.00	0.00	0.00	455.00	0
10-660-14-0	Miscellaneous	0.00	500.00	0.00	0.00	0.00	500.00	0
10-660-15-0	Bank Service Charges	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0
10-710-00-0	INSPECTIONS:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-710-02-0	Salaries Inspections	19,346.03	212,617.53	0.00	0.00	0.00	212,617.53	0
10-710-02-1	Longevity Pay Inspections	0.00	758.88	0.00	0.00	0.00	758.88	0
10-710-02-2	Christmas Bonus	0.00	600.00	0.00	0.00	0.00	600.00	0
10-710-05-0	Social Security	0.00	13,182.29	0.00	0.00	0.00	13,182.29	0
10-710-07-0	Retirement	0.00	19,126.51	0.00	0.00	0.00	19,126.51	0
10-710-08-0	401K	320.66	5,964.29	0.00	0.00	0.00	5,964.29	0
10-710-09-0	Other Fringe Benefits--Insurance	1,496.04	25,890.24	0.00	0.00	0.00	25,890.24	0
10-710-10-0	Training	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-710-11-1	Telephone	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
10-710-14-0	Travel & Expense	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0

Holly Ridge
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-710-16-0	M/R Equipment	0.00	6,511.88	0.00	0.00	0.00	6,511.88	0
10-710-17-0	M/R Auto	0.00	2,100.00	0.00	0.00	0.00	2,100.00	0
10-710-31-0	Auto Supplies	0.00	2,300.00	0.00	0.00	0.00	2,300.00	0
10-710-33-0	Department Supplies	160.85	8,260.00	0.00	0.00	0.00	8,260.00	0
10-710-36-0	Uniforms	0.00	1,250.00	0.00	0.00	0.00	1,250.00	0
10-710-45-0	Planning and Zoning Contract	0.00	10,000.00	1,949.86	1,949.86	0.00	8,050.14	20
10-710-53-0	Dues & Subscriptions	622.24	2,500.00	0.00	0.00	0.00	2,500.00	0
10-710-57-0	Miscellaneous	0.00	250.00	0.00	0.00	0.00	250.00	0
10-999-00-0	ORGANIZATIONAL EXPENSES:	0.00	0.00	0.00	0.00	0.00	0.00	0
10-999-01-0	Insurance & Bond	22,417.51	50,000.00	47,365.71	47,365.71	0.00	2,634.29	95
10-999-02-0	Contracted Services	3,143.20	36,600.00	663.79	663.79	0.00	35,936.21	2
10-999-03-0	Website	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-999-04-0	Postage	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-999-05-0	Unemployment Insurance	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0
10-999-06-0	Economic Development Grant	0.00	9,225.00	0.00	0.00	0.00	9,225.00	0
10-999-07-0	Interest For Truck Payments	0.00	45,775.00	0.00	0.00	0.00	45,775.00	0
10-999-08-0	Contingencies	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-999-09-0	Health Reimbursement Arrangement	0.00	25,200.00	100.00	100.00	0.00	25,100.00	0
	Fund 10 Expend Total	237,418.05	3,179,540.38	78,793.35	78,793.35	0.00	3,100,747.03	2

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10		195,807.77	3,451.20	3,451.20	237,418.05	78,793.35	78,793.35	75,342.15-

Holly Ridge
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
11-343-00-0	Powell Bill Allocation	0.00	56,232.24	0.00	0.00	0.00	56,232.24-	0
11-357-00-0	Building Fee Income	0.00	0.00	894.18	894.18	0.00	894.18	0
	Fund 11 Revenue Total	0.00	56,232.24	894.18	894.18	0.00	55,338.06-	2

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
11-570-00-0	MAINTENANCE REPAIR/AUTO:	0.00	0.00	0.00	0.00	0.00	0.00	0
11-570-18-0	M/R Streets	458.86	56,232.24	0.00	0.00	0.00	56,232.24	0
	Fund 11 Expend Total	458.86	56,232.24	0.00	0.00	0.00	56,232.24	0

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
11		0.00	894.18	894.18	458.86	0.00	0.00	894.18

Holly Ridge
Statement of Revenue and Expenditures

Fund	Description	Prior Revenue	Curr Revenue	YTD Revenue	Prior Expended	Curr Expended	YTD Expended	Total Available Revenues
10		195,807.77	3,451.20	3,451.20	237,418.05	78,793.35	78,793.35	75,342.15-
11		0.00	894.18	894.18	458.86	0.00	0.00	894.18
	Final Total	195,807.77	4,345.38	4,345.38	237,876.91	78,793.35	78,793.35	74,447.97-

Holly Ridge Vol Fire Rescue

JUL2019

Date:	Call Type:	Time	Location
1	Medical Emergency	0256	Town
1	Medical Emergency	1138	Town
1	Medical Emergency	1930	Town
2	Fire Alarm Activation	0719	Town
2	Medical Emergency	1515	Town
3	Medical Emergency	0036	Town
3	Medical Emergency	2141	Town
4	Medical Emergency	1654	Town
5	Traffic Crash	1934	County
5	LZ/Aircraft Standby	1936	Town
6	Medical Emergency	1816	Town
6	Medical Emergency	1826	County
8	Medical Emergency	1440	County
8	Fire Alarm Activation	2109	Town
8	Medical Emergency	2210	Town
12	LZ/Aircraft Standby	1636	Town
15	Medical Emergency	1514	Town
15	Medical Emergency	2238	Town
16	LZ/Aircraft Standby	0837	Town
16	Structure Fire	1919	NTB
18	Medical Emergency	1412	CL
19	Medical Emergency	0604	Town
19	Fire Alarm Activation	0812	Town
19	Medical Emergency	2244	Town
20	Fire Alarm Activation	0916	County
21	Medical Emergency	0909	County
21	Structure Fire	0457	NTB
21	Structure Fire	2037	NTB
23	Medical Emergency	2333	Town
23	Fire Alarm Activation	1942	Town
24	Roadway Hazard/Agency Assist	0631	Town
25	Medical Emergency	1919	County
26	Structure Fire	1154	NTB
26	Medical Emergency	1342	County
26	Traffic Crash	1930	County
27	Medical Emergency	0127	Town
27	Medical Emergency	1349	Town

27	Outside/Brush Fire	1456	TC
28	Medical Emergency	0558	Town
28	Structure Fire	1109	SC
28	Fire Alarm Activation	1756	SC
29	Medical Emergency	1004	Town
29	Medical Emergency	1001	County
29	Medical Emergency	1425	Town
29	Medical Emergency	1517	Town
29	Medical Emergency	2000	County
30	Outside/Brush Fire	1347	TC
30	Medical Emergency	1928	Town

Total **48**

Staff on Duty **23**

Activity Log Event Summary (Cumulative Totals)

Holly Ridge Police Department

(07/01/2019 - 07/31/2019)

# 1 Death	1	# 5 Break/Enter	2
# 6 Larceny	3	#13 DWLR	6
#15 Weapon Offense	1	#18 Narcotics	4
#19 Disturbance	5	#21 DWI	2
#23 ABC Violation	1	#26 Alarm Activation	10
#27 Suspicious Person	8	#27 Suspicious Vehicle	2
#28 Abandoned Vehicle	1	#33 Traffic	2
#34 Crash Report	2	#35 E-Citation	199
#35 Traffic Citation	8	#35 Traffic Citation Other	9
#35 Traffic Citation-C&R	15	#35 Traffic Citation-Child restraint	1
#35 Traffic Citation-Expired inspection	6	#35 Traffic Citation-Expired registration	14
#35 Traffic Citation-Fail to maintain lane	2	#35 Traffic Citation-Fail to register motor vehicle	3
#35 Traffic Citation-NOL	7	#35 Traffic Citation-Open container	2
#35 Traffic Citation-Revoked/Fictitious/Altered regi	3	#35 Traffic Citation-Safe movement	1
#35 Traffic Citation-Speeding	171	#35 Traffic Citation-Stop sign/flashing red light	4
#36 Funeral Escort	1	#38 Assist Motorist	1
#41 Vehicle Unlock	4	#44 Property Damage	2
#46 Open Door	2	#48 Welfare Check	3
#52 Assist EMS	1	#52 Assist O.C.S.D.	5
#52 Assist SCPD	2	#53 Arrest Warrant/Wanted	5
#54 Trespassing	1	#55 Harassment	2
#58 General Police Service	17	#58 General Police Service - Fingerprints	5
#62 Noise Violation	1	#63 Town Ordinance Violation	1
#68 Narcotic Investigation	1	#70 Drivers License Checking Station	1
<No Event Type Specified>	1	Arrest	10
Business Check	1,249	Residential Check	20
Vehicle Stop	219	Verbal Warning	25

Total Number Of Events: 2,074



Town Council Regular Meeting Agenda

Agenda Item:	7-C1
Date:	08/13/2019

Subject: Committee Report – Planning Board

The Planning Board did not hold a meeting for the month of July. The next scheduled Planning Board Meeting is August 20th, 2019.



Town Council Regular Meeting Agenda

Agenda Item:	7-C2
Date:	08/13/2019

Subject: Committee Report – Board of Adjustment

For the month of June, A Board of Adjustment meeting was not held.

The next scheduled meeting is August 27th, 2019 and there are currently no items to discuss.



Town Council Regular Meeting Agenda

Agenda Item:	7-C3
Date:	08/13/2019

Subject: Committee Report – ONWASA

The next Board of Director's Meeting is scheduled for Thursday, September 19th, 2019.

A link to their Agenda can be found at the following link <https://www.onwasa.com/AgendaCenter>



Town Council Regular Meeting Agenda

Agenda Item:	9-A
Date:	08/13/2019

Subject: Possible Adoption of Budget Amendment # 6 for Fiscal Year 2018 – 2019

Following Hurricane Florence the Town contracted with Crowder Gulf for debris removal and Tetra Tech for the monitoring service that is required by FEMA. The Town received the final invoices and it exceeded the \$200,000 originally included in the Budget Amendment in September 2018. A budget amendment is needed in the amount of \$22,278.09 for M/R Building and Grounds and these monies will come from the Fund Balance Appropriation Line Item.

Action Needed

Discussion

Recommendation

Action to approve a budget amendment in the amount \$22,278.09 for the increase in the invoiced amount for the debris collection after Hurricane Florence.

Attachments:

- A. Budget Amendment #6

**TOWN OF Holly Ridge
212 North Dyson St
Holly Ridge, N.C. 28445**

FISCAL YEAR 2018-2019

AMENDMENT TO THE BUDGET ORDINANCE

BA 2018-2019.6

BE IT ORDAINED by the Governing Board for the Town of Holly Ridge, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

Section 1: To amend the General Fund appropriations with increases as follows:

DEPARTMENT NO: ACCOUNT

10-540-00-01	M/R Buildings and Grounds		\$ 22,278.09
10-399-00-0	Fund Balance Appropriation	22,278.09	

Total Expenditures	<u>\$ -</u>
	<u><u>\$ 22,278.09</u></u>

This amendment will result in an increase to the following department(s): **M/R Buildings and Gounds. The reason for the amemdment is due to an increase in the invoiced amount for the debris collection after Huricane Florence**

Section 2: Copies of the budget ordinance amendment shall be furnished to the Town Clerk, the Council, the Budget Officer, and the Finance Officer for their direction.

Adopted this 30th Day of June 2019

Motion made by _____, 2nd by _____

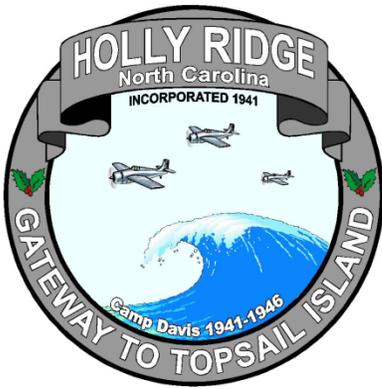
VOTE: FOR AGAINST ABSENT

ANITA DINGLER, MAYOR

CHARLES E. STRICKLAND II, FINANCE OFFICER

Budget Amendment 5

ORIGINAL BUDGET	7/1/2018	\$	2,652,676.00
Budget Amendment 1	8/14/2018	\$	30,442.36
Budget Amendment 2	9/27/2018	\$	200,000.00
Budget Amendment 3	12/11/2018	\$	42,411.92
Budget Amendment 4	3/12/2019	\$	17,060.00
Budget Amendment 5	6/11/2019	\$	63,962.22
Budget Amendment 6	6/30/2019	\$	22,278.09
		\$	-
New Budget Ordinance for FY 18-19		<u>\$</u>	<u><u>3,028,830.59</u></u>



Town Council Regular Meeting Agenda

Agenda Item:	9-B
Date:	08/13/2019

Subject: Possible Adoption of Budget Amendment # 1 for Fiscal Year 2019 – 2020

Town Staff was expecting the reimbursement funds from FEMA during Fiscal Year 2018 – 2019 for all of the categories claimed. Due to the Town expecting the funds during the previous budget year, the revenue line item FEMA Public Assistance was not included in the adopted 2019 – 2020 Budget.

The Town did not receive the reimbursement funds as of the close of Fiscal Year 2018 – 2019 on June 30th, 2019. This week the Town received the first check from FEMA of approximately \$22,000 and staff will need a line item to credit this deposit to. This budget amendment will add the 10-302-00-0 FEMA Public Assistance line item into the current budget. Because the Town must show a balanced budget, the line item 10-540-00-1 M/R Building and Grounds will be increased by \$200,000 but there will be no expenditures above the amount previously budgeted for.

Action Needed

Discussion

Recommendation

Action to approve a budget amendment in the amount \$200,000.00 to cover the increase of revenue funds the Town is expected to receive for FEMA Public Assistance.

Attachments:

- A. Budget Amendment #1

**TOWN OF HOLLY RIDGE
212 N. DYSON STREET
HOLLY RIDGE, N.C. 28445**

FISCAL YEAR 2019-2020

AMENDMENT TO THE BUDGET ORDINANCE

BA 2019-2020.1

BE IT ORDAINED by the Governing Board for the Town of Holly Ridge, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

Section 1: To amend the General Fund appropriations with increases as follows:

<u>DEPARTMENT NO:</u>	<u>ACCOUNT</u>		
10-540-00-1	M/R Building and Grounds	\$	200,000.00
		\$	-
	Total Expenditures	\$	200,000.00

This amendment will cover the increase of revenue funds the Town is expected to receive for FEMA Public Assistance due to Hurricane Florence that was not received in FY 2018 - 2019 by Council as approved from the adoption of the 2019-2020 Budget Ordinance on June 11, 2019.

Section 2: To amend the General Fund estimate revenues with increases as follows:

10-302-00-0	FEMA Public Assistance	\$	200,000.00
		\$	-
	Total Revenues	\$	200,000.00

The Finance Officer has performed a thorough analysis of the Revenues and has determined that the following changes are recommended to ensure a balanced statement for Fiscal Year 2016-2017.

Section 3: Copies of the budget ordinance amendment shall be furnished to the Town Clerk, the Council, the Budget Officer, and the Finance Officer for their direction.

Adopted this **13th** Day of **AUGUST 2019**

Motion made by _____, 2nd by _____

VOTE: FOR AGAINST ABSENT

ANITA DINGLER, MAYOR

CHUCK STRICKLAND, FINANCE OFFICER

Budget Amendment 1

ORIGINAL BUDGET	7/1/2019	\$	2,874,151.00
Budget Amendment 1	8/13/2019	\$	200,000.00
		\$	-
		\$	-
		\$	-
New Budget Ordinance for FY 19-20		\$	3,074,151.00