



Town of HOLLY RIDGE

PO Box 145 * Holly Ridge, NC 28445 * Phone (910) 329-7081 * Fax (910) 329-1593

**HOLLY RIDGE TOWN COUNCIL
REGULAR MEETING
December 09, 2025
6:30 P.M.**

Mayor Parnian called the Regular Meeting of the Holly Ridge Town Council to order at 6:30 P.M. at the Holly Ridge Community Center.

Council members present: Mayor Parnian, Mayor Pro-Tem Patti, Councilman Hines, Councilman Misciagno, Councilman Zabicki, and Councilwoman Hall.

Also present: Town Manager Heather Reynolds; Town Clerk Margaret Richmond; Public Information Officer Amber Ward; Community Development Director Nate Rhue; Finance Director Chuck Strickland; Public Works Director Mike McFann; Parks & Recreation Director Rachael Greene; Police Chief Sorg; and Attorney Corrie Lee.

Invocation and Pledge of Allegiance

Pastor Hildebrand gave the Invocation and Councilman Zabicki led the Pledge of Allegiance.

Adoption of Agenda

Mayor Pro-Tem Patti requested that Agenda Item 8A be moved to New Business section to ensure that the newly elected officials were discussing New Business.

A motion was made by **Mayor Pro-Tem Patti** and seconded by **Councilwoman Hall** to approve the agenda with a modification of moving Discussion and Possible Approval of Quarterly Town Council Sessions from Old Business to New Business after the Organizational Meeting. **All Agreed.**

Mayor Parnian Opening Comments

Mayor Parnian opened the meeting by thanking all attendees for their presence. An overview of the evening's agenda was provided, and it was noted that the meeting format differed from a typical session.

Mayor Parnian explained that old business was conducted first. This was followed by the swearing-in ceremony for the newly elected Town Council members and the Mayor. After the ceremony, the Town Council will recess for a brief reception.

Following the organizational meeting, a short recess was taken to allow for a reception. The Town Council then returned to conclude the meeting by addressing new business items. Mayor Parnian expressed appreciation for the community's attendance and noted the significance of witnessing the transition from the outgoing Town Council to the newly elected body.

Mayor Parnian then asked Manager Reynolds whether any individuals had signed up to address the Town Council. Manager Reynolds confirmed that no one had signed up.

Persons Wishing to Address the Town Council

None

Town Manager Report

Manager Reynolds presented her monthly report to the Town Council and included the following items:

- Big announcement from personnel side
 - Linda Davenport from the Community Development Depart has received her North Carolina Zoning Official Certification.
 - Rachael Greene from the Parks & Recreation Department received her Certified Parks and Recreation Professional Certification
- New timer system is installed at the ball field with no issues being reported to date
- Senior trip to Myrtle Beach, SC was a huge success with 80 participants. The post trip survey revealed great reviews. The Town Council received the survey results in the Agenda Packet
- The last Sip and Paint event had 26 registered attendees which shows an increase in participation across our community programs.
- The Holly Jolly Sip and Stroll is scheduled for December 13, 2025. All the vendor spots are sold out, and 1000 people expressed interest on the Town's Facebook page.
- The Town's new computer server has been installed.
- Town Council emails will transition to .gov emails in the coming days. Staff email transition will coincide with the new website launch which will have a domain of hollyridgenc.gov.
- Final staff website review is scheduled prior to the end of the year.
- Manager Reynolds reported that she and Parks and Recreation Director, Rachael Greene had met with the recreational design company engaged to develop plans for the playground and splash pad. A preliminary design had been reviewed, and staff were in the process of making revisions related to the color scheme and selecting features for both amenities. Once an updated rendering is completed, it

will be presented to the Town Council for review. Following receipt of Town Council feedback, the design would be released for public comment.

- Manager Reynolds reported that the required paperwork for the PARTF grant contract had been completed and that the Mayor's signature was required for submission. She noted that she and Attorney Lee had identified concerns with the contract language but were able to resolve those issues in coordination with PARTF legal counsel. As a result, the Town was able to move forward with execution of the agreement, and staff anticipated beginning both projects.
- The Village of Folkstone, through its attorney expressed interest in transferring ownership of its streets to the Town. She stated that staff would work through the established petition and policy process and anticipated that the matter would be brought before the Town Council in the coming months.
- Hometown Christmas event was successful and well attended. A different individual served as Santa for the event, as the Public Works Director, who typically filled that role, was unavailable. There was no Mrs. Claus this year.
- Story Time with Santa was very well received and generated significant positive feedback, including comments shared on social media.

Mayor Parnian thanked Manager Reynolds and asked whether there were any questions for the Town Manager. No questions were raised.

Consent Agenda

- A. Department Head Reports
 1. Finance Department
 2. Holly Ridge Volunteer Fire Department
 3. Turkey Creek Volunteer Fire Department
 4. Police Department
 5. Community Development Report
 6. Parks & Recreation Report
- B. Committee Reports
 1. Planning Board
 2. Board of Adjustment
 3. ONWASA
 4. Bee City Committee
 5. Friends of the Park Committee

A motion was made by **Councilman Hines** and seconded by **Councilman Misciagno** to approve the Consent Agenda. **All Agreed.**

Old Business

Discussion and Possible Approval of Quarterly Town Council Work Sessions.

Moved to New Business 11A.

Organizational Meeting

- A. ***Onslow County Judge Surles will administer the Oath of Office to the following Board Members:***
- ***Mayor Pirooz Pete Parnian***
 - ***Councilman Gregory L. Hines***
 - ***Councilwoman Pamala Hall***
 - ***Councilman Brandon Longo***

Appointment of Mayor Pro-Tem

The Town Council shall appoint one of its members to act as Mayor Pro-Tempore to perform the duties of the Mayor in the Mayor's absence or disability. The Mayor Pro-Tempore as such shall have no fixed term of office that shall serve such capacity at the pleasure of the remaining members of the board.

Councilman Hines nominated Pamala Hall for Mayor Pro-Tempore. ***Councilman Misciagno*** seconded this nomination.

Voting was as follows:

Councilman Longo – No

Councilman Patti – No

Councilman Misciagno – Yes

Councilman Hines – Yes

Mayor Parnian – Yes

Motion Passes

Mayor Parnian reviewed the Town's standing committees and liaison assignments as outlined in the meeting packet. He explained that several committees already had existing Town Council members assigned and that the review was conducted to determine whether any changes were requested for organizational purposes.

Appointment of ONWASA Representative

The ONWASA position is a voting board position on a public water and sewer authority, and its board is made up from two Onslow County Commissioners, two City of Jacksonville Councilmen, one representative from each of the smaller Onslow County municipalities including Holly Ridge, North Topsail Beach, Swansboro, and Richlands.

Councilman Hines will remain the ONWASA representative for the remainder his appointment which has one year remaining.

Appointment of JUMPO Representative

JUMPO which stands for Jacksonville Urban Metropolitan Planning Organization, is an advisory committee that has a seat with the Department of Transportation personnel helping to provide input on Holly Ridge's need on the North Carolina Department of Transportation.

Mayor Parnian nominated **Councilman Misciagno** for this committee. **All Agreed.**

Appointment Eastern Carolina Council of Governments Representative

Mayor Parnian said the Eastern Carolina Council of Governments which is a general membership board representative. The Eastern Carolina Council is a multi-county local government planning and development organization where local officials determine priorities for the larger area in which their communities are an integral part. ECC serves a region of nine counties including Carteret, Craven, Duplin, Greene, Jones, Lenior, Onslow, Pamlico, and Wayne. Eastern Carolina's mission is to improve the region's quality of life by providing planning, economic development, and senior services to local governments and area residents by maximizing resources and collaborating regional.

Councilman Patti asked the cost of ECC. Manager Reynolds said approximately \$1000.00

A motion was made by **Councilman Hines** and seconded by **Councilman Misciagno** to reappoint Mayor Pro-Tem Hall to the Eastern Carolina Council of Government. **All Agreed.**

Presentation & Reception

Adoption of Presentation of a Resolution of Appreciation and a Plaque in honor of Outgoing Councilmember Councilman Walter Zabicki.

Mayor Parnian invited Walter Zabicki to come forward and presented a resolution expressing appreciation for his service to the Town.

A motion was made by **Councilman Misciagno**, seconded by **Mayor Pro-Tem Hall** to Adopt a Resolution of Appreciation and a Plaque in honor of Outgoing ~~Councilmember~~ Councilman Walter Zabicki. **All Agreed.**

Mayor Parnian read the Resolution into the record, recognizing Councilman Zabicki for his dedicated and distinguished service to the Town of Holly Ridge. The Resolution acknowledged his service on the Town Council, his efforts to improve the quality of life for Town residents, and the personal sacrifices made in the course of his public service. It further

recognized his leadership, wisdom, and positive influence during a period of growth and change within the community.

The Resolution formally commended Councilman Zabicki on behalf of the Town Council and the citizens of the Town of Holly Ridge for his valuable service in his official capacity.

Mayor Parnian personally thanked Councilman Zabicki for his contributions and offered personal remarks highlighting his leadership, discipline, and thoughtful perspective, noting the positive impact of his background and experience on the work of the Town Council. Appreciation was also expressed for his willingness to continue serving as a point of contact and liaison with the school system.

Recess for Reception

Mayor Parnian called for a thirty-minute recess at 7:00 PM.

Mayor Parnian called the meeting back to order at 7:30 PM.

New Business

Discussion and Possible Approval of Quarterly Town Council Work Sessions

A motion was made by ***Councilman Misciagno*** and seconded by ***Mayor Pro-Tem Hall*** to Approve the Quarterly Town Council Work Sessions calendar.

Councilman Patti said he has attended Town of Surf City work sessions and stated that his experience with this is that it makes Town Council very robotic and makes more workload on the Town Council and Staff. He is not in favor of scheduled Work Sessions.

Councilman Longo asked apart from budget workshops, why would they be needed.

Mayor Pro-Tem Hall said work sessions allow for more discussion as opposed to simply getting through a vote. Mayor Pro-Tem Hall is in favor of work sessions. The workshops would be a great opportunity to keep projects on task and hold the Town Manager accountable.

Councilman Patti said there is concern of staff fatigue and stated having Work Sessions should only be done as needed.

Councilman Longo said there is potential of the public not having an opportunity to participate in this.

Councilman Misciagno stated he is in favor of quarterly Work Sessions. If the quarterly Work Session is not needed for one month, then they can be cancelled.

Councilman Hines was not in favor of monthly Work Sessions but sees the benefit of quarterly Work Sessions.

Voting was as follows:

Councilman Hines - Yes
Mayor Pro-Tem Hall - Yes
Councilman Misciagno - Yes
Councilman Patti - No
Councilman Longo – Yes

Motion Passes

Discussion and Possible Approval of the 2026 Holly Ridge Town Council Meeting Schedule

A motion was made by *Councilman Longo* and seconded by *Mayor Pro-Tem Hall* to approve the 2026 Holly Ridge Town Council Meeting Schedule as presented.

Voting was as follows:

Councilman Longo – Yes
Councilman Patti – No
Councilman Misciagno – Yes
Mayor Pro-Tem Hall – Yes
Councilman Hines – Yes

Motion Passes

Discussion Concerning Mayor and Town Council Team Building Services After the First of the Year.

Mayor Parnian offered preliminary remarks before inviting comments from Manager Reynolds. He discussed the value of team building following organizational changes and noted that such efforts were common practice in both public and private sector organizations.

He said that team-building initiatives could vary in scope and duration and explained that, due to the recent formation of a new Town Council and organizational structure, he believed such an effort would be beneficial.

Mayor Parnian recommended that the Town Council consider scheduling a facilitated team building session conducted by the League of Municipalities, noting that the organization had previously assisted the Town with strategic planning. He explained that the proposed session would include the mayor, members of the Town Council, and Manager Reynolds, and that funding could be drawn from the training budget.

Discussion followed among members of the Town Council. Questions were raised regarding the source of funding and the timing of the proposed session. Mayor Pro-Tem Hall expressed

concern that the recommendation was premature, noting that the Town Council was still in the early stages of working together and that it might be more effective to first identify areas needing improvement before engaging in a formal team building exercise.

A motion was made by *Mayor Pro-Tem Hall* and seconded by *Councilman Hines* to table this item to the second quarter of 2026. *All Agreed.*

Discussion and Possible Approval of Roles and Responsibilities for Council Appointed Boards, Committees, and Liaisons Supporting Initiative 3.2.3 of the Town's Adopted Strategic Plan and Appointments to the Boards and Committees.

Councilman Patti clarified that the listed roles were liaison assignments rather than formal appointments. The Mayor and Town Council discussed who would be appointed as liaison to the following Boards and Committees:

- ***Onslow County Emergency Management Service Planning Committee*** - Mayor Parnian nominated Councilman Longo to this Committee. Councilman Longo agreed to accept Committee appointment.
- ***Onslow County Commission*** - Mayor Parnian stated that he would continue participating with the Onslow County Commission.
- ***Onslow County Board of Education*** - Mayor Parnian noted that former Councilman Zabicki had offered to remain as the Town's point of contact with the school system. The Town Council was given the opportunity to assume that role, and no changes were required. Walter Zabicki will remain the Town's representative.
- ***Jacksonville Onslow Economic Development*** - Mayor Parnian reported that he and Manager Reynolds would continue participating in Jacksonville Economic Development activities.
- ***County and Municipalities Meetings*** - Mayor Parnian reported that he and Manager Reynolds would continue participating in Onslow County and Municipal meetings.
- ***Mayors' Bi-Monthly Meeting*** - Mayor Parnian stated that he would continue participating in regular meetings with the mayors of surrounding Towns.
- ***Political Connection Committee*** - Mayor Parnian reported that the Political Connection Committee would be reactivated. The Political Connection Committee would include Councilman Hines and Mayor Parnian.
- ***Marketing and Branding Committee*** - Mayor Parnian stated the Marketing and Branding Committee would include himself and Councilman Misciagno.
- ***Friends of the Park Committee*** - Mayor Parnian noted that there was currently no designated Town Council liaison for the Friends of the Park Committee. Councilman Patti clarified that he had been active with this Committee previously and would continue to serve as the Parks and Recreation liaison and the Fire and EMS liaison, consistent with prior practice, and that he would continue advocating on behalf of Town initiatives as appropriate. Town Staff member, Miles Childress, manages this Committee.

- ***Bee City USA Committee*** - Town Staff member, Jynette Brogden manages this Committee.
- ***Planning Board*** - Community Development Director Nathan Rhue manages this Board.
- ***Board of Adjustment*** - Community Development Director Nathan Rhue manages this Board.
- ***Fire Department Liaison for Holly Ridge Fire & Rescue and Turkey Creek Volunteer Fire Department*** - Councilman Patti will remain the liaison and advocate for Fire & EMS services for the Town of Holly Ridge.
- ***Downtown Working Group*** - Mayor Parnian reported that he and Manager Reynolds will manage this working group. Councilman Misciagno volunteered for this Working Group.
- ***Beautification Committee*** - The Beautification Committee proposal will be presented at the January 2026 Regular Town Council meeting for discussion and possible approval. If approved, discussion should include Town Council representation. Councilman Patti expressed interest in being a part of this group should it be approved.

A motion was made by ***Councilman Hines*** and seconded by ***Councilman Misciagno*** to Approve the Roles and Responsibilities for Council Appointed Boards, Committees, and Liaisons Supporting Initiative 3.2.3 of the Town's Adopted Strategic Plan and formalize the liaisons. ***All Agreed.***

Persons Wishing to Address the Town Council

None

Town Council Comments

Mayor Parnian opened the Town Council comments portion of the meeting and invited remarks from individual members starting with Councilman Longo.

Councilman Longo expressed appreciation for the support received and encouraged continued public input. He thanked those in attendance and extended holiday well wishes.

Councilman Hines thanked the public for their support and reaffirmed his commitment to his personal priorities, including family, country, and the Town. He expressed appreciation for Town staff, particularly for their efforts related to recent holiday events, and recognized the work performed by staff and community members over the past year. He extended holiday greetings to all.

Councilman Patti wished everyone a happy holiday season and encouraged residents to remain engaged with local government. He emphasized that residents should feel comfortable

asking questions and participating, noting that the Town government existed to serve the community.

Councilman Misciagno echoed appreciation for the Town staff's work during the holiday season and commended their efforts. He thanked attendees for their presence and encouraged residents to enjoy the holiday season with family and friends.

Mayor Pro-Tem Hall shared positive feedback received regarding a recent senior trip and thanked staff for their efforts. She acknowledged assistance received during an email system transition and expressed appreciation for the consultant's support. She also voiced enthusiasm regarding a road project benefiting a local village and noted the importance of supporting communities throughout the Town. She concluded with wishing everyone Merry Christmas and a safe holiday season.

Mayor Parnian once again thanked the public for attending and emphasized the importance of continued participation and engagement. He noted that the upcoming year would involve significant initiatives and stated that collaboration between the Town Council, Manager Reynolds, and residents, would be essential moving forward. He closed with saying God Bless you all, Merry Christmas and wished everyone a nice holiday season.

No additional comments were offered.

Town Attorney Comments

No comments

Announcements

- Tuesday, December 16, 2025– Planning Board Meeting at Town Hall beginning at 6:00 p.m.
- Saturday, December 20, 2025 – Holly Jolly Sip & Stroll at the Community Center
- Wednesday, December 24, 2025, through Friday, December 26, 2025 – Administrative Offices Closed for Christmas
- Thursday, January 1, 2026 – Administrative Offices Closed for New Years Day
- Tuesday, January 13, 2026 – Regular Town Council Meeting
- Monday, January 19, 2026 – Administrative Offices Closed for Martin Luther King, Jr. Day
- Thursday, January 20, 2026 – Planning Board Meeting

Closed Session

Mayor Parnian noted a Closed Session would be conducted next and cited the following: Closed Session pursuant to Attorney Client Privilege Per North Carolina General Statute 143-318.11 (a) (3) and (a) (5).

A motion was made by *Councilman Misciago* and seconded by *Mayor Pro-Tem Hall* to enter into Closed session. *All Agreed.*

A motion was made by *Councilman Hines*, seconded by *Councilman Patti* to return to Regular Session. *All Agreed.*

Mayor Parnian noted that no action was taken during Closed Session.

Adjournment

A motion was made by *Councilman Hines* and seconded by *Mayor Pro-Tem Hall* to adjourn at 8:21 PM. *All Agreed.*



Attest:


Pete Parnian, Mayor


Margaret Richmond, Town Clerk

These minutes were recorded and prepared by Town Clerk, Margaret Richmond.

