

Anita Dinger  
Mayor

Carolyn Stanley  
Mayor Pro-Tem

Greg Hines  
Councilmember

Rena Bragg  
Councilmember

Pamala Hall  
Councilmember

Kelly Collins  
Councilmember

# Town of Holly Ridge

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Carin Z. Faulkner, MPA  
Town Manager

Heather Reynolds, CMC  
Town Clerk

**HOLLY RIDGE TOWN COUNCIL  
REGULAR MONTHLY MEETING AGENDA  
June 12<sup>th</sup>, 2018  
All Items Are For Discussion and Possible Action  
7:00 p.m.**

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Approval of Agenda
4. Persons Wishing to Address the Town Council
5. Public Hearings
  - A. Request from Gary Puffpaff, Owner for the possible Rezoning of Parcel Number 058991 from Commercial to Rural Agriculture consisting of 6.36 acres located on U.S. Highway 17
    - Motion to go into Public Hearing
    - Public Comments/Discussion
    - Motion to Return to Regular Session

**Recommendation: Action to adopt a consistency statement and approve an ordinance adopting the Zoning Map Amendment for Parcel ID#: 058991 From Commercial to Rural Agriculture.**
  - B. Possible Adoption of an Ordinance Amending Chapter 7 – Zoning including the following amendments: Remove section on Zero Lot Lines, modify table of permitted uses to include Small Cell Wireless Facilities, clarify applicability requirements for Plot Plans and Site Plans, update Public Hearing Notification provisions, clarify applicability requirements for the installation of sidewalks, remove provisions for payment-in-lieu, modify Off Street Parking applicability requirements, proposed revisions to eliminate parking constraints for redevelopment and change of use proposals, remove requirements for Off Street Loading, update Sign Ordinance, modify abandoned vehicle provisions in, modify Electronic Gaming provisions, provide regulations for Small Cell Wireless.
    - Motion to go into Public Hearing
    - Public Comments/Discussion
    - Motion to Return to Regular Session

**Recommendation: Discussion and Possible Motion to Adopt an Ordinance to Amend Existing Zoning Ordinance (draft attached).**
  - C. Possible Adoption of an Ordinance Amending Chapter 8-Subdivision Clarify appeal authority, update subdivision certificates to identify “Onslow County” as the appointed map review officer, modify street disclosure statement/minimum construction standards, clarify

Street Classification and Public Street requirements, remove requirement for alleys in commercial and industrial subdivisions, clarify applicability requirements for the installation of sidewalks, remove provisions for payment-in-lieu, update state agency name (NCDEQ from NCDER).

- Motion to go into Public Hearing
- Public Comments/Discussion
- Motion to Return to Regular Session

**Recommendation:** Discussion and Possible Motion to Adopt an Ordinance to Amend Existing Subdivision Ordinance (draft attached)

**D. Possible Adoption of an Ordinance Amending Chapter 4-Police of the Code of Ordinance Section 4-29 Hours during which Sales of Beer and Wine are Prohibited**

- Motion to go into Public Hearing
- Public Comments/Discussion
- Motion to Return to Regular Session

**Recommendation:** Discussion and Possible Motion to Adopt an Ordinance to Amend Existing Ordinance or an Ordinance to Repeal Existing Ordinance and Replacing It (both options are attached)

**E. Possible Adoption of the 2018-2019 Fiscal Year Budget and Budget Ordinance**

- Motion to go into Public Hearing
- Public Comments/Discussion
- Motion to Return to Regular Session

**Recommendation:** Hear public comments on the proposed budget and adopt proposed FY19 budget.

**6. Town Manager Report**

**7. Consent Agenda: (Any item may be removed for separate discussion or scheduled at the next regular meeting)**

**A. Approval of the Following Minutes**

- Budget Workshop held on April 26<sup>th</sup>, 2018
- Regular Meeting held on May 8th, 2018
- ~~Continuation of Budget Workshop held on May 9<sup>th</sup>, 2018~~

**B. Department Head Reports**

- Finance Department
- Fire Department
- Police Department
- Planning & Zoning Inspections Report

**C. Committee Reports**

- Planning Board
- Board of Adjustment
- ONWASA

**D. Request to Approve Tax Refunds**

**E. Possible Acceptance of Contract to Audit Accounts**

**F. Possible Appointment of Carol Froisy to the Planning Board as a Regular Member for a term of three years.**

**G. Request to Approve the ONWASA Administrative Service Agreement for the Operation of the Satellite Office**

**H. Possible Adoption of a Resolution in Support of House Bill 965 A Bill to be entitled an Act to Require Display of the National Motto and The State Motto in Public Schools**

- I. Request to Authorize the Closure of Town Hall on July 6<sup>th</sup>, 2018
  - J. Request to Adopt Purchasing Policy
  - K. Request to Adopt Budget Amendment #3
8. Old Business
9. New Business
- A. Request for Authorization to Submit Ordinances to American Legal for Codification  
**Recommendation:** Review and approve all updates to the Town's Code of Ordinances and authorize staff to send all changes to American Legal for Codification.
10. Persons Wishing to Address the Town Council
11. Town Council Comments
12. Announcements
- ONWASA Board of Directors Monthly Meeting-Thursday, June 21<sup>st</sup>, 2018-at the Jacksonville City Hall beginning at 6:00 p.m.
  - No Planning Board Meeting for the Month of June 2018.
  - Board of Adjustment Meeting-Tuesday, June 26<sup>th</sup>, 2018-beginning at 6:30 p.m. in the Council Chambers.
  - Four Town Meeting-Thursday, June 28<sup>th</sup>, 2018-hosted by North Topsail Beach beginning at 6:30 p.m. at the St. Regis Resort.
  - Wednesday, July 4<sup>th</sup>, 2018 – Annual Holly Ridge Liberty Fest and Fireworks held in the Municipal Park. Fireworks begin at dark.
13. Closed Session
14. Adjournment